Leadership Council Meeting
February 7th, 2007
Club Room – EBU 2 Room 102

I. Attendance – Nichola Kinsinger, Brian Hawkinson, Madison Holsinger, Katie Peterson, Lindsay Yee, Dorian Perkins, Christopher Salam, Madaline Pascobillo, Luis Ordonez, Giovanni Denina, Martin Gawekci

II. National Engineering Week - February 20-23rd (* has already sent in activity information)
   a. Events
      i. TUESDAY
         *COE - Dean's Reception, 5-6pm
         - Initially have students RSVP to get estimate for food
         - Open it up to anyone who shows up on the spot as well
         NSBE - Basketball Tournament, 5-8pm
      ii. WEDNESDAY
         SHPE - MESA Day (Engineering Undergrad Panel), 8-11am
         AIChe - Liquid Nitrogen Ice-Cream, 12-2pm
         *TBP - Scavenger Hunt, 12-2pm
         BMES - 'The Price is Right' Activity, 5pm
      iii. THURSDAY
         *IEEE - Demonstrations/Games 11am-1pm
         *SWE - Women in Engineering Panel, 6:30pm
      iv. FRIDAY
         *ACM - Computer Service, 4-6pm
         *ACM/IEEE - LAN Party, 6pm
      v. SATURDAY
         Homecoming Game – 5pm
         - Tailgate party is from 2-5pm
         - Meet in front of entrance at 4pm
      vi. TBA
         ASME - HPV Demonstration, TBA
   
   b. Publicity/Advertising
      i. Email Announcements
         1. Email announcements will be sent by LC to mailing lists and presidents (organizations are asked to forward them along to membership)
         2. Expect general emails on Monday (2/15), Friday (2/19)
         3. Expect day-specific emails every day of E-Week (Tuesday-Friday)
      ii. Posters/Banners - Dorian and Martin will work on general design for Belltower Banner and/or lamp-post banners
      iii. Flyers – will be available by the end of Week 6 for distribution in the Club Room
   
   iii. Outreach Funding
      a. The last meeting for this year to ask for outreach funds is scheduled next week and that the deadline to submit those funding requests is Friday, February 9th
      b. Organizations can request large amounts of money, $3000 or more for outreach events, like those which target students outside the university. These requested funds must be spent during the current Academic year. The next meeting of this committee will not occur until the end of next Fall quarter so this is a good time to get your organizations on the ball.
      c. For more information, consult the ASUCR outreach funding request form or contact Matthew Martin (mmartin@ucr.edu)
IV. Resume Writing Workshop
   a. NSBE and TBP plan on having resume workshops in the near future (next 2 months), and the Career Center would like to consolidate these into larger meetings
   b. Tentative future workshop dates (Dorian will contact Career Center to confirm)
      i. Resume Writing Workshop – 8th Week of Winter; Tuesday/Wednesday/Thursday at 6pm
      ii. Interview Skills Workshop – 1st/2nd Week of Spring
      iii. Resume Writing/Critiquing Workshop – 3rd Week of Spring

V. Early Academic Outreach
   a. Early Academic Outreach is bringing local high school students to campus during our spring break to check us out. They are requesting that BCOE student organizations produce a 45 minute to 1 hour interactive session with those students each of four days at 10.
   b. Are there organizations who are willing to help out with this? Talk with your officers, and let LC know if you can commit to this.

VI. Other Business
   a. Web Calendars – check your event's information on main page of LC website
   b. Reserving 205/206
      i. Chris Foster has indicated that organizations will not get charged for reserving and using this room, so do not be afraid to utilize it (contact Chris Foster if you are getting charged for use of the room)
      ii. To reserve the room, call Becky Jo Ray (827-5190) at the Dean's Office
   c. Upcoming Events
      i. MEGSA Symposium (February 8th), 9am to 8pm in EBU II 205/206 (flyer)
      ii. MESA Day (March 3rd)
         1. Carlos Gonzales needs volunteers from 7:30am to 3:30pm to assist with various logistics
         2. Volunteers must attend at least one of two training sessions:
            a. Wednesday, February 14, 2007 5:00pm to 6:00pm or 6:00pm to 7:00pm Engineering Building Unit II - Rooms 205 and 206
            b. Thursday, February 15, 2007 6:00pm to 7:00pm or 7:00pm to 8:00pm Engineering Building Unit II - Rooms 205 and 206
         3. RSVP by February 9th to Stephanie Cervin at (951) 827-2324 or scervin@engr.ucr.edu