Executive committee Minutes
May 27, 2011 – Noon
EBU II 443

Present:   Also Present:   Absent:
Jay Farrell   Pamela Jreij   Albert Wang
Reza Abbaschian   Becki Jo Ray   Rod Smith
Mark Matsumoto   Gianfranco Ciardo
Chinya Ravishankar
Valentine Vullev
Ashok Mulchandani
Cengiz Ozkan
Christian Shelton

1. Call to order – 12:05 p.m.

2. Approvals
   A. The minutes from April 22, 2011 meeting were unanimously approved.

3. Announcements
   A. Dean
   i. Security concern w/recent incident in College. Safety precautions have been taken, and investigation is ongoing.
   B. Associate Deans
   i. Ravishankar
      1. Enrollment #’s, SIR counts on target.
      2. All programs have met their targets with the exception of CEE.
      3. Changes are being made to breadth courses in honors program.
   ii. Matsumoto
      1. PhD SIR’s down 40%
      2. Masters programs falling short
      3. GRE scores last year at 210, this year at 260
      4. Grad division money for grads can be used on other students
      5. Dept.’s receive $5,000 per self-supporting international student
      6. Masters students can stay for their PhD’s
      7. We graduate more students than we bring in overall

4. New/Continued Business
   A. CEP Review scheduling with ABET (status update) – (Chinya Ravishankar)
      Jose Wudka sent Ravi a table to review, with minimal amount of additional info needed.
      Ravi will meet with Jose to finalize.
   B. Changes to Courses
      i. BIEN 166 – Approved 6-1. New course, contains an elective. Ok to cross-list.
      ii. BIEN 197 – Sent back. Request change from S/NC to letter grade may not be solution. Problem may be lack of understanding and oversight by student. A letter grade must have stated criteria (i.e. known agreement between student and professor). The lack of FTE is not a good motivation for a letter grade. In progress statement listed on form is unclear.
      iii. CS 161 – Approved.
iv. CS 161L – Approved.
v. CS 172 – Approved. New faculty member coming onboard, will allow subject to be taught.
vi. HNPG 015 – Approved. Honors course approved to be added to catalog but not a requirement for ENGR students. Concern with this course adding new requirements and increasing unit counts. May also preclude ENGR students from honors students.
vii. ME 004 – Approved.
viii. MSE 197 – Sent back. Concerns with letter grade vs. S/NC. Course should be approved by Undergrad Advisor if technical/non-technical elective.

C. Program Changes
i. CEN – removal of CS 160 – Approved.
ii. CS – tech elective CS 172 – Approved
iii. CEN – tech elective CS 172 – Approved

D. New Items
i. Breadth Courses Revisited (Chinya Ravishankar)
   Time to review courses, some are not being offered due to budget changes. Request to create a committee to review matter. Shelton volunteered to be Chair and Department Chairs will be asked to suggest additional representatives.