Executive Committee Minutes  
September 27, 2010 – 3 p.m.  
EBU II - 443  

Present:  
Jay Farrell, Chair  
Gianfranco Ciardo, Vice Chair  
Reza Abbaschian  
Chinya Ravishankar  
Valentine Vullev  
Cengiz Ozkan  
Albert Wang  

Also Present:  
Rod Smith  
Eilene Montoya  

Absent:  
Mark Matsumoto  
Christian Shelton  
Ashok Mulchandani (Sabbatical)  

1. Call to Order – 3:08 p.m.  

2. Approvals  
A. The minutes from April 30, 2010 meeting were unanimously approved  
B. The minutes from June 2, 2010 meeting were unanimously approved  

3. Announcements  
A. Dean  
   i. NCR embargoed data has been released. Official release will be on September 28th. Based on the data, UCR did quite well, both within the UCs and nationally. 27 doctoral programs were evaluated; 14 of those programs ranked in the top third nationally on the S range; 8 of those were in the top quartile nationally. The high achieving UCR programs in the 2010 assessment are – 4 of which were Engineering!  
      • Entomology 96th percentile nationally  
      • Computer Science: 90th percentile nationwide  
      • Electrical Engineering: 87th percentile  
      • Mechanical Engineering: 83rd percentile  
      • Chemical Engineering: 81st percentile  
      • English: 79th percentile  
      • Plant Biology: 77th percentile  
      • Environmental Toxicology: 76th percentile  
      (More information may be found in the report prepared by Graduate Division.)  
B. Associate Deans  
   i. Influx of Freshman – 850  
   ii. Increased advisor workloads  
      1. Due to influx of freshman  
      2. Due to 2 advisors on maternity leave
C. Chair – Reported on UCR Ex. Council meeting
   i. Impacted Majors
   ii. Enrollment Management
      1. Per Ravi – no radical changes in bylaws as changes will not occur until 2011.
      2. Per Reza – for next year BCOE will go after additional target then put remaining students on wait list.
      3. Per Ravi – Changes for 2012 admission criteria needs to be in catalog and approved by committee by November meeting. He presented to Chairs’ & Center Directors’ enrollment projections for Fall 2012..

4. Continued Business
   A. College of Engineering Bylaws
      i. No changes/objections
   B. Conflict of Interest Statement
      i. Approved without changes (Eilene to prepare for J. Farrell’s signature)
   C. Appointment of Vice Chair/Parliamentarian
      i. Appointment of Gianfranco Ciardo as Vice Chair
         1. motioned by Ravi and second by Cengiz
         2. All concurred
         3. Gianfranco accepted
      ii. Appointment of Christian Shelton as Parliamentarian
         1. motioned by Ravi and second by Cengiz
         2. All concurred
         3. Christian accepted (via email after meeting)
   D. Appointment of Student Representative
      i. Four (4) students were identified
         1. Pamela Ireij, BMES, External Pro Dev – to be followed up by Val Vullev
         2. Cody Lewis, IEEE, Vice Chair – to be followed up by Albert Wang
         3. Christopher Webb, NSBE, President – to be followed up by Rod Smith/Jun Wang
         4. Heather Salvador, SWE, President – to be followed up by Rod Smith/Jun Wang
      ii. CVs and/or letters of interest need to be collected from above students and vote to committee to take place week of October 4. Vote to close noon, October 8.
      iii. Appointment of student to be announced afternoon, October 8 so that student may be present at next BCOE Executive Committee meeting scheduled for October 14, 2010.
   E. Proposed Meeting Dates for BCOE Executive Committee
      i. Suggestion was made by Val Vullev to move meeting start time to 2:30 so that he could attend as he has class that begins as 3:30
   F. Strategic Plan Discussion
      i. Item was removed from agenda as topic had already been discussed at prior meeting
   G. Changes to Courses
      i. None were in CRAMS as of date of meeting
H. Program Changes
   i. MSO 160/161 – MSE Faculty advisor waived prerequisite of MSE 160 for MSE 161 for Fall 2010 quarter. No action required by BCOE Ex Comm.
      1. Permanent changes to be proposed later by program if necessary.

Previously Pending Items
   a. General Education Alternative Concentrations
      o Ravi distributed table to committee entitled “General Education Advisory Committee Report to the Riverside Division”. Proposed General Education Concentration on Technology, Culture and Globilization.
         ▪ Several courses are cross listed with BCOE courses
         ▪ Per Ravi – the proposal was previously approved and sent to senate. Table showed Senate’s recommended changes:
            • Suggested four (4) additional choices in upper division levels – Ravi provided handout with summary of English 146E, English 130, Dance 162 and Sociology 181
               o English 146E – committee approves
               o English 130 (133 per catalog) – Committee does not
               o Dance 162 – Committee does not concur
               o Sociology 181 – looks fine from the title but not enough detail in description for committee to assess.
            • Ravi to check pre-requisites on the four options
            • Ravi to send forward the committee recommendations to G. Haggerty who will then present to Academic Senate
            • In summary, Ravi motioned to recommend Eng 146E and Sociology 181 but reject Dance 162 and English 130. Cengiz seconded. Unanimous approval.
   b. Writing Across the Curriculum
      o Per Ravi ENGR180 is in process. Financial aspects are being negotiated between Ravi and Writing program.
   c. BCOE Breadth Concentration
      o Removed from agenda – voting already occurred previously
   d. CEP review scheduling with ABET – Issue in progress.
   e. Impacted Classes
      o Per Reza, BCOE students are not being treated fairly with respect to BIO/Math service courses – courses are filled and they are requirements for our students but not enough room for them

New Items for next meeting
   • Per Jay – Post Employment Benefits need comments by next meeting

5. Adjournment – 4:05 p.m.