Chairs' & Center Directors' Meeting Minutes

Date: August 5, 2013 (12:00 to 2:00 pm)

Location: WCH – Room 443 **Attendees:** Abbaschian, Reza

Aguilar, Guillermo

Barth, Matt Boretz, Mitch Farrell, Jay Garay, Javier Haddon, Robert Hartney, Pat

Lonardi, Stefano (for Laxmi Bhuyan)

Matsumoto, Mark

Ravi

Tan, Sheldon (for Walid Najjar)

Vafai, Kambiz

Absent: Bhanu, Bir

Bhuyan, Laxmi Myung, Nosang Najjar, Walid Rodgers, Victor Wang, Albert

The agenda for the meeting is shown in Appendix 1.

1. Welcome and call for agenda items - Reza

Mitch added the topic of NIH Individual Development Plans for grad students. Reza asked Mitch and Robert to discuss the MSREC proposal.

2. Approval of Minutes - Pat

The revised minutes of the July 1st Chairs/Directors meeting were unanimously approved.

3. Undergraduate Education – Ravi

Ravi stated that orientations are underway for BCOE freshmen and that 426 have registered to date. The projected number of incoming BCOE freshmen is 550 which is 10% above this year's 500 target. Transfer student registrations start next month.

Ravi noted three attachments to the agenda. The first attachment presents the numbers (and percentages) of BCOE freshmen that: leave UCR, continue in or graduate from other UCR colleges, or continue in or graduate from BCOE. This information is summarized from 2005 through 2012 by BCOE program. For example, of the 65 freshmen that entered BIEN in 2008, 17 (26%) left UCR, 5 (8%) are continuing at other UCR colleges, 9 (14%) graduated from other UCR colleges, 4 (6%) are continuing in BCOE and 30 (46%) graduated from

BCOE freshmen. This information is summarized from 2005 to 2012 by BCOE program. For example, 32 (46%) of the 70 freshmen that entered Computer Science in 2009, made it to seniors. The third attachment presents the annual number of BCOE graduates that entered through BCOE, CNAS or CHASS. This information is summarized by freshmen and transfer students from 2008 through 2013 by BCOE program. Reza noted that 65% of UC undergrads graduate in four years compared to only 40% at UCR. Ravi noted that BCOE's four year graduation figure is likely around 40%. Ravi added that UCR has initiated a task force to determine why UCR students do not take 15 units per quarter. Also, he noted that 82% of UCR freshmen are in the bottom third of UC's eligibility pool. Ravi did a comparison with UCLA a few years ago that indicated that 90% of UCLA's engineering students had 4.0 high school GPAs and that UCLA's four-year retention rate was 80%. Reza asked Ravi for data on the percentage of sophomores that stay in BCOE. Lastly, Ravi noted that BCOE student success rate is much higher after 2 years and that 15% of BCOE graduates come from other UCR colleges.

4. Graduate Education - Mark

Mark called attention to the attachment to the agenda that compares numbers of BCOE grad student applications, admits and accepts between this year and last year. He noted that the number of international grad student applications and number of MS admits increased. The total number of incoming BCOE grad students is 183 which is a new high number for the College. Also, it was noted that CNAS had slightly more incoming grad students (187) than BCOE this year. Reza asked Pat to verify the mechanism that will be used to transfer BCOE's share of self-supporting MS student NRT.

5. US World News Recruiter Information - Reza

Reza noted that US News and World Report (USN&WR) attachment to the agenda. This document requests updates to BCOE's list of corporate contact information. The list of 10 companies that BCOE submitted last year is included. USN&WR uses this information to obtain data for its annual engineering program ranking. Reza asked Chairs to send him suggestions within the next couple of days of names of companies that have hired BCOE graduates along with corporate contact information. These contact names should be CEOs or vice presidents of HR or engineering. Small companies can be suggested.

6. Budget Update - Pat

Pat noted the BCOE allocation letter from the EVC/P that was recently forwarded by Reza to Chairs and Directors. This letter provides funding for one new staff FTE for Student Affairs and a .5 FTE Machinist for ME. A second letter will be coming soon from the EVC/P that allocates additional benefit funding for BCOE. These benefit funds are needed to cover BCOE's share of health insurance premium and UCR retirement contribution increases that have occurred over the last few years. Lastly, the EVC/P will be requesting proposals from colleges for new faculty and TA FTE.

7. Security Update - Pat

Pat reminded the group that BCOE is being funded by campus for two security related projects. The first is 12 months of security patrols. The first 4 months of these patrols will be via a private security firm with the last 8 months via contract employees hired by either BCOE or campus police. A meeting to finalize the security patrols is scheduled for next week. The second project is to replace about 50 tall doors in the Bourns B wing. The replacement doors will be shorter and should be easier to open and close. Louvers will be installed above the shorter doors to balance the air pressure in the rooms. The contractor for this project is scheduled to be selected in November and it is hoped that most of the doors can be replaced during the Christmas holiday break. As part of this enhanced security effort, BCOE has posted its Space Use policy (including room access and trespass policies) on its intranet and copies of this policy have been given to department LSOs and FAOs. It is

expected that this policy be presented to all incoming BCOE faculty, staff, grad students and undergrads. There will be disciplinary actions taken for students and employees for non-conformance with this policy.

8. Updates from Departments and Centers

ME: Guillermo acknowledged the .5 new Machinist FTE that is being funded by campus. In a related effort, the department will be developing a Machine Shop sale/service charge. He encouraged all BCOE departments and centers to use the ME Machine Shop for their machining needs.

MSE: Javier reported that a Graduate Committee is being formed. This Committee will have one representative from each BCOE and CNAS department participating in the MSE Program. This year marks the MSE Program's fourth year of incoming students and the first year that a PhD student will graduate. Lastly, the MSE Program will undergo its first Grad Program Review this year.

CE-CERT: Matt reported that ARB made a second visit to CE-CERT last week. ARB is considering moving its El Monte lab to the Research Park near CE-CERT. This move would include about 300-400 ARB staff. The move would occur sometime next year.

CSE: Stefano reported nothing was new in CSE.

MSOL: Kambiz stated that the Academic Senate's Committee on Courses will need to review all new MSOL specialization courses and that all MSOL courses will need "V" designations. These reviews are in process. The MSOL Program has revised and updated the catalogue and the revised and totally updated catalogue listing will appear in the upcoming catalogue. Also, recent market surveys indicate that the MSOL specialization in Bioengineering is not in demand so other specialization areas need to be added as soon as possible. Lastly, C&C has agreed to move the Echo 360 systems to the MSE rooms where this Fall's MSOL courses are being offered.

EE: Jay reported nothing was new in EE.

CNSE: Mitch reported that the MSREC pre-proposal is due at the end of August and that the first draft has been completed. Engineers and scientists are now included in all three of the proposal's IRGs. Robert stated that the IRG sections will be sent out for review but that the outreach section is already in excellent shape. Lastly, work on the MSE Building's Clean Room is still progressing. This project may be completed by the end of the calendar year.

CEN: Sheldon reported the following CEN course changes:

CS 010V (online version) can be used to satisfy the CS 010 requirement

CS012V (online version) can be used to satisfy the CS 0121 or CS 013 requirement

MATH 113 is no longer required, instead students will be required to take EE 020

Both CS/EE 168 and EE 100A are required. Please note students may NOT use CS/EE 168 or EE 100A to count for technical elective credit

EE 110B is no longer required, by may be taken as a technical elective

These course changes will need to be approved by BCOE's Executive Committee and will be included in the Committee's minutes to document for ABET.

BIEN: Jiayu reported that the department is searching for a new FAO and that its part-time Grad Assistant will be leaving. This loss is particularly important since BIEN has 17 incoming PhD students.

9. Future Meeting Dates - Pat

Pat called attention to the future Chairs/Directors meeting dates listed at the bottom of the agenda. The next meeting is scheduled for Monday, September 9th.

10. Other Matters

Mitch stated that NIH will now be requiring progress reports for individual development plans for grad students and post-docs funded by NIH research grants. Mark noted that all BCOE departments prepared grad student development plan templates. The Grad Division should have copies of these templates. Mitch will contact the Grad Division and Office of Research to coordinate appropriate responses to this new requirement.

Ravi added that the ABET accreditation letters should be sent to BCOE programs in August.



Chairs' & Center Directors' Meeting August 5, 2013

Agenda

Winston Chung Hall – Room 443

1.	Welcome - Request for Agenda Items from the Floor	Reza
2.	Approval of Minutes from July 1, 2013 Meeting	Pat
3.	Undergraduate Education	Ravi
4.	Graduate Education	Mark
5.	US World News Recruiter Information	Reza
6.	Budget Update	Pat
7.	Security Update	Pat
8.	Updates from Departments & Centers	Chairs/Directors
9.	Future Meeting Dates	Pat
9.	Other Matters	

Future Meeting Dates

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<u>2013</u>	2014
Monday, August 5	Friday, January 10
Monday, September 9	Monday, January 27
Monday, September 23	Monday, February 10
Monday, October 7	Friday, February 21
Monday, October 21	Monday, March 3
Monday, November 4	Monday, March 17
Monday, November 18	Monday, March 31
Monday, December 2	Monday, April 14
Monday, December 16	Monday, April 28
	Monday, May 12
	Monday, May 26
	Monday, June 9
	Monday, June 23
	Monday, July 7

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	2010	135	27	34	20	54	20%	16% 25%	11%	54%
	2011	71	9	13	34	15	13%	18%	15% 48%	40%
	2012	91	14	64	11	2	15%	70%	12%	21%
Digardinania DC . MC	2011	1			1	1	0%	0%	0%	100%
Bioengineering BS + MS	2012	3		2	1		0%	67%	33%	0%
	2008	1				1 .	0%	0%	0%	100%
1	2009	7	3	2	1	1	43%	29%	14%	14%
Business Informatics	2010	18	7	4	3	4	39%	22%	17%	22%
İ	2011	8	2	5	1		25%	63%	13%	0%
	2012	10	3	7			30%	70%	0%	0%
	2005	32	6	8	1	17	19%	25%	3%	53%
	2006	18	3	2		13	17%	11%	0%	72%
	2007	33	6	9	3	15	18%	27%	9%	45%
Chemical Engineering	2008	34	6	7	5	16	18%	21%	15%	47%
	2009	60	9	15	7	29	15%	25%	12%	48%
1	2010	70	16	11	12	31	23%	16%	17%	44%
	2011	43	4	10	26	3	9%	23%	60%	7%
	2012	63	13	44	5	1	21%	70%	8%	2%
Chemical Engineering BS + MS	2010	1		ļ	 	1	0%	0%	0%	100%
			40	4.0	 	1	0%	0%	0%	100%
	2005 2006	54 78	19	13	3	19	35%	24%	6%	35%
	2006	54	26 22	17	9	26	33%	22%	12%	33%
1	2007	96	30	9 22	8	19	41%	17%	7%	35%
Computer Engineering	2009	66	16	20	7	36 23	31%	23%	8%	38%
	2010	83	26	16	18	23	24% 31%	30%	11%	35%
	2011	68	17	12	38	1	25%	19% 18%	22%	28%
	2012	57	17	38	2		30%	67%	56% 4%	1%
C	2011	1	1				100%	0%	0%	0% 0%
Computer Engineering BS + MS	2012	1			1		0%	0%	100%	0%
	2005	44	10	11	6	17	23%	25%	14%	39%
	2006	64	16	21	4	23	25%	33%	6%	36%
	2007	65	14	13	9	29	22%	20%	14%	45%
Computer Science	2008	80	24	14	11	31	30%	18%	14%	39%
compater science	2009	70	18	12	. 8	32	26%	17%	11%	46%
	2010	106	15	26	29	36	14%	25%	27%	34%
1	2011	69	12	23	32	2	17%	33%	46%	3%
	2012	69	19	46	4		28%	67%	6%	0%
	2009	1		1			0%	100%	0%	0%
Computer Science BS + MS	2010	2			1	1	0%	0%	50%	50%
	2012	3		3			0%	100%	0%	0%
	2005	39	10	5	6	18	26%	13%	15%	46%
	2006	35	6	. 7	3	19	17%	20%	9%	54%
	2007	37	11	7	4	15	30%	19%	11%	41%
Electrical Engineering	2008	53	13	6	9	25	25%	11%	17%	47%
	2009	55 91	14	- 6	8	27	25%	11%	15%	49%
1	2010	56	20	14	19	38	22%	15%	21%	42%
	2012	72	8 19	14 52	31	3	14%	25%	55%	5%
Electrical Engineering BS + MS	2010	3	1.7	54	1 1	2	26%	72%	1%	0%
	2005	5	3	2	1	۷	0%	0%	33%	67%
.	2007	2		1	1		60% 0%	40%	0%	0%
Engineering (Prep)	2008	1		1	1		0%	50%	50%	0%
	2010	5		3	2		0%	100%	0%	0%
	2006	3	1	2			33%	60% 67%	40%	0%
	2007	5	2	2	1		40%	40%	0% 20%	0%
	2008	16	4	8	3	1	25%	50%	19%	0% 6%
Engineering (Undeclared)	2009	7	2	3	1	1	29%	43%	14%	14%
·	2010	30	5	14	11		17%	47%	37%	0%
	2011	13	6	7			46%	54%	0%	0%
	2012	14	8	5	1		57%	36%	7%	0%
								3070	. 70	U /U

	(OAF			,				,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
	2005	()	2	3	1	3	22%	23%	11%	33%
	²⁰⁰⁶	22	5	4	2	11	23%	13%	9%	50%
	2007	15	5	5		5	33%	33%	0%	33%
Environmental Engineering	2008	31	/	G G	-1	14	23%	19%	13%	45%
	2009	49	')	9	5	.16	18%	13%	10%	53%
	.:010	50	2	7	11	27	10%	14%	22%	54%
	2011	34	- 6	10	17	1	18%	29%	50%	5%
	2012	-10	12	.16	1	1	20%	65%	196	3%
ļ	2009	11				1	-0%	0%	6%	100%
Environmental Engineering BS + MS	2010	2	1			1	50%	0%	0%	50%
	2011	11			1		0%	0%	100%	0%
	2012	1			1		ე%	0%	100%	0%
The state of the s	20 05	4	1	2		1	25%	50%	0%	25%
Information Systems	7006	7	3		2	2	43%	0%	29%	29%
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	.1007	11	5	2	1	3	45%	18%	9%	27%
	:008	6	2	3	1		33%	50%	17%	0%
	2008	15	-4	4	2	5	27%	27%	13%	33%
	2009	14	1	4	2	7	7%	29%	14%	50%
Materials Science and Engineering	2010	19	6	3	2	3	32%	16%	11%	42%
and the state of t	2011	5		3	2		0%	60%	40%	0%
	.:012	9	2				2.2%	78%	0%	0%
	2005	39	18	19	7	45	20%	21%	8%	51%
ļ	2006	102	28	14	9	51	27%	14%	9%	50%
	2007	124	29	27	14	54	23%	22%	11%	44%
	2008	147	26	27	21	73	18%	18%	14%	50%
Mechanical Engineering	2009	128	39	24	6	59	30%	19%	5%	46%
1	2010	182	-12	29	31	30	23%	16%	17%	44%
	2011	139	25	38	72	4	18%	27%	52%	3%
	2012	134	35	92	7		26%	59%	5%	()%
	2013	1	1				100%	1)%	Ú%	υ%
	2009	2				2	U%	U%	0%	100%
Mechanical Engineering BS + MS	2010	3				3	0%	0%	()%	100%
The state of the s	2011	1				1	0%	0%	0%	100%
	2012	2)	1		0%	50%	50%	0%
	200 9	1			l		0%	0%	100%	9%
Pre-Engineering	.2011	20	9	7	3	1	45%	35%	15%	5%
	2012	3	2	1			67%	33%	0%	6%

					UCR ENT	RY TYPE		
BCOE GRADUATION MAJOR	GRADUATION	TOTAL	ВС	OE	CN.	AS	CHA	\SS
	COHORT	GRADUATES	FRESHMAN	TRANSFER	FRESHMAN	TRANSFER	FRESHMAN	TRANSFER
	2008	7	4	1	2	0	0	0
	2009	19	7	4	8	0	0	0
Bioengineering	2010	20	13	6	1	0	0	0
bioengineering	2011	28	18	5	2	3	0	0
	2012	39	26	7	4	0	1	1
	2013	34	23	7	3	0	1	0
	2010	5	2	2	1	0	0	0
Bioengineering BS + MS	2011	3	2	0		0	1	0
	2012	2	2	0		0		0
	2013	2	1	0	1	0		0
	2011	2	1	0	1	0		0
Business Informatics	2012	11	1	0		0		0
	2013	3	3	0		0		0
	2005	13	6	2	1	2	2	0
	2006	16	5	22	3	3	0	3
	2007	16	4	6	5	0	0	1
	2008	25	13	5	7	0	0	0
Chemical Engineering	2009	10	8	1	1	0	0	0
	2010	25	17	2	6	0	0	0
	2011	19	8	5	6	0	0	0
	2012	24	16	3	3	0	2	0
	2013	23	14	2	6	0	1	0
Chemical Engineering BS + MS	2010	4	3	1	0	0	0	0
	2013	2	1	1	0	0	0	0
	2005	27	18	6	2	1	0	0
	2006	16	12	1	2	0	1	0
	2007	21	18	2	0	0	1	0
Computer Francis	2008	28	23	4	1	0	0	0
Computer Engineering	2009	14	11	2	0	1	0	0
	2010	17	14	0	1	2	0	0
	2011	17 21	13	3	1	0	0	0
	2012	16	18 13	2	1	0	0	0
	2005	96		1	1	0	1	0
	2006	86	39 59	20	9	0	3	1
	2007	52	31	12	4	0	2	1
	2007	40	24	10	3 5	2	3	1
Computer Science	2009	33	21	5	4	0	1	0
compater science	2010	33	20	6	5		3 0	01
	2011	26	20	3	$\frac{3}{1}$	1 0	2	1
	2012	43	31	6	4	1	0	0
	2013	16	10	1	1	0	3	
	2010	1	1	0		0	3	1
Computer Science BS + MS	2011	2	2	0		0		0
	2005	44	26	7	7	2	2	
	2006	50	34	10	4	1	0	0 1
	2007	39	25	10	0	1	3	0
	2008	50	36	9	4	1	0	0
Electrical Engineering	2009	32	25	4	0	0	2	1
	2010	31	19	8	1	1	2	0
	2011	28	19	8	0	1	0	0
	2012	29	19	6	2	0	0	
	2013	18	13	4	1	0	0	2
	2010	1	0	1	0	U	0	0
Electrical Engineering BS + MS			·	_	· /		U	

	2005	3	2	1	T	T	T	
	2006	3	6	1 1	0	0	0	0
-	2007		 	0	2	3	0	0
-		2	1	0	1	0		0
5	2008	9	6	2	0	0	l l	0
Environmental Engineering	2009	6	3	0	1	1	1	0
_	2010	3	5	2	1	0	0	0
_	2011	12	6	2	3	0	L	()
	2012	13	6	1	3	0	0	0
	2013	12	12	0		0		0
	2005	24	15	5	1	0	2	1
	2006	16	1.2	1	3	0	0	0
	2007	9	6	2	0	1	0	0
Information Systems	2008	10	5	2	2	1	0	0
mormation systems	2009	10	7	2	Ü	0	1	0
	2 010	7	5	L	0	0	1	0
	2011	8	7	1	0	0	0	0
	2012	3	3	0		0		0
	2010	I	0	1	0		0	
Materials Science and Engineering	2011	7	6	1	0	0	0	0
Materials science and Engineering	2012	-1	2	2.	0	0	0	0
	2013	1	1	0		0		0
	2005	21	13	5	2	1	0	0
	2006	52	38	7	2	0	5	0
	2007	58	40	4	9	2	2	1
	2008	51	42	3	3	0	3	0
Mechanical Engineering	2009	50	43	3	3	0	1	0
	2010	50	40	2	6	0	2	0
	2011	63	50	5	7	1	0	0
	20 12	61	48	8	2	0	2	1
	2013	35	26	5	2	1	0	1
Machanical Engineering DS : Mas	2011	5	3	1	1	0	0	0
Mechanical Engineering BS + MS	2012	2	2	0		0		0

Total	PHD Dom Int'l				MS/PHD Int'i	Total	APPLICATIONS Program		MS Int'l	Total	Dom	PHD Int'l	Total	Dom	MS/PHD Int'l
4	+	+	+	+	55	145	BIEN	28	21	79	38	23	61	96	44
41	+	98	-	64	155	219	CEE	22	47	69	40	90	130	62	137
0	0	1	0	00	44	52	CEN	NA	NA	NA	NA	NA	AN	NA	NA
31	27	212 2,	243 8	85 7	707	792	CPSC	50	361	411	41	192	233	91	553
32	22	227 2	259 6	64 6	621	685	ELEN	22	365	387	27	265	292	49	630
			0	1	0	,ı	MSOL	AN	AN	AN	NA	ΑN	NA	NA	AN
22	69		91 3	33 1	115	148	MSE	13	28	41	18	69	87	31	97
14	52		66 4	43 1	123	166	MCEN	24	62	98	19	52	71	43	114
187	39	.8 689	876 38	388 18	1820	2208	BCOE	189	884	1073	183	691	874	27.2	1575

Total 140 199 199 NA 679 679 NA 128 157 157

Total

Int.

Total

PHD Int'l

Total

MS Int'i

55 41

MS/PHD

62 NA 143 75 NA NA 29 32 414

32 NA 85 NA

25 47 NA 89 89 NA 14

19 NA 36 36 NA 12 5

37 26 NA 90 26 26 NA 18 5

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ADMITS

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AUMILIS		Program	BIEN	CEE	CEN	CPSC	ELEN	MSOL	MSE	MCEN	BCOE	
		_										
		Total	89	76	23	126	109	-1	28	45	476	
	MS/PHD	Int'l	14	34	19	85	8	0	11	16	269	
		Dom	54	42	4	41	19	1	17	29	207	
		Total	37	55	0	39	46	0	70	11	208	
***************************************	PHD	Int'l	7	56	0	25	37	0	6	Э	107	
		Dom	30	59	0	14	6	0	11	8	101	
		Total	31	21	23	87	63	1	8	34	268	
	MS	Int'i	7	8	19	99	53	0	2	13	162	
		Dom	24	13	4	27	10	1	9	21	106	
	Program	1000	BIEN	CEE	CEN	CPSC	ELEN	MSOL	MSE	MCEN	BCOE	

ACCEPTS

MS Total Dom 3 13 12
-
7 7 0
10 22 8
11 14 3
0 1 0
0 1 7
2 12 4
34 76 44

Drogram		MS			PHD			MS/PHD	
1061411	Dom	ınt'i	Total	Dom	Int'l	Total	Dom	Int'l	Total
BIEN	17	1	18	11	2	13	28	3	31
CEE	3	1	4	5	5	10	∞	9	14
CEN	NA	NA	NA	NA	NA	ΑZ	ΑN	AN	Ā
CPSC	8	16	24	12	10	22	20	26	46
ELEN	9	4	10	4	21	25	10	25	35
MSOL	NA	NA	NA	ΑN	ΝA	AN	NA	NA	AN
VISE	3	0	٤	7	7	14	10	7	17
MCEN	7	2	6	9	33	6	13	5	18
BCOE	44	24	89	45	48	93	68	72	161

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University of California—Rivo ENG 08/02/2013

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The purpose of this system is to gather complete and accurate contact information on persons who have significant contact in the workplace with your their discipline relative to the general field of graduates in that discipline. While we use the tag "recruiter" for expediency, these persons are not neces. suggested that your advisory board might be a good source of names.

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- 1. To enter recruiter or corporate contact information for a contact, click on "Add a new recruiter record" on the left panel. This will take you to marked you will be prompted to add another record. If you have not filled out all the required fields, you will not be able to save that record.
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- 3. To get a list of all the records you have entered, click on "View all records for your school" on the left panel.
- 4. To sign off, click on "Sign Off" on the left panel. Remember to verify all your data by testing each telephone number and e-mail address BEFC Don't forget to print out a copy of your data to keep for your own records.
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. Address	1200 Columbia Avenue	862 Hospitality Lane, SBCA 1-3184	P.O. Box 5000	4188 Motor Car Parkway	871 Marlborough Avenue	620 County Demotes		5411 Avenida Encinas, Suite C	One American Road, World Hdqtrs, Room 318	1600 Amphitheater Parkway M
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