Chairs' & Center Directors' Meeting Minutes

Date: August 15, 2011 (12:00 to 2:00 pm)

Location: EBU II – Room 443 **Attendees:** Abbaschian, Reza

Balandin, Alex Barth, Matt Bhanu, Bir Bhuyan, Laxmi Davidson, Don Haddon, Robert Hartney, Pat

Matsumoto, Mark Najjar, Walid Parker, Linda Payne, Tom Rodgers, Victor Schultz, Jerry Stahovich, Tom

Walker, Sharon (for Nosang Myung)

Wang, Albert

Absent: Boretz, Mitch

Farrell, Jay Myung, Nosang

Ravi

Xu, Daniel

The agenda for the meeting is shown in Appendix 1.

1. Welcome and call for agenda items - Reza

Linda added the topic of Senior Design projects to the agenda.

Reza stated that Jerry has stepped down as Chair of Bioengineering effective 9/1/11. He thanked Jerry for his efforts in establishing BIEN's graduate program and for developing a strategic vision for the department. Reza announced that Victor Rodgers has been named to succeed Jerry as Bioengineering Chair. Jerry will remain as Director of the Center for Bioengineering.

Reza noted that the next Chairs/Directors meeting is scheduled for September 26th but may have to be postponed to September 30th due to a possible conflict with the visit of a Chinese dignitary on 9/26.

2. Approval of Minutes - Pat

The minutes of the July 25th Chairs/Directors meeting were unanimously approved.

3. MSE Building - Pat

Pat reported that the campus expects the roof of the MSE Building's lab wing will be repaired by the end of September 2011. This schedule assumes there are no rain delay days in September. Reza will schedule a meeting with BIEN and MSE Chairs to discuss a move-in schedule and room assignments in MSE. Instructional labs could be moved into the MSE Building between the Fall and Winter terms. The opening ceremony for the MSE Building may be held early next year.

4. Faculty Hires - Reza

Reza reminded Chairs that he needs departmental faculty hire input in order to respond to the EVCP's request for faculty hiring plans by 9/2/11. Since Reza will be on leave starting 8/26, he requested that this input be sent to him by 8/25. Departmental input should relate to UCR and BCOE strategic plans. Departments can request several hires. Reza hopes that at least 2-3 hires per department will be approved by the EVCP. Each department should include at least one MSE hire. In response to a question, Reza noted that requests to hire senior level faculty (with exceptional qualifications) can also be submitted by departments.

5. Staff Merit Increase - Pat

Pat announced that UC is finalizing a merit program for non-represented staff members. These staff members have not had an increase in three years. The average increase would be 3% and would need to be funded by each unit (i.e., another unfunded mandate). The (retroactive) effective date will be 7/1/11. Only employees that have FY 10/11 Performance Evaluations on file will be eligible for these merits. More information will be provided to BCOE FAOs and MSOs at a Monday (8/22) meeting. Reza added that a merit plan for academic titles will also be implemented this year.

6. Undergraduate Education - Ravi

Ravi was unavailable for this meeting but Mark distributed a 3-year summary of applications, admits, acceptances and enrolled undergraduate students by BCOE department/program. It was noted there was a significant increase in Freshmen in Fall 2010. Excluding this anomalous year, BCOE Freshmen enrollment increased slightly between Fall 2008 and Fall 2011. Also, it was noted that Transfer student acceptances had increased significantly over the last 3 years (from 38 in Fall 2008 to 82 in Fall 2011). Reza noted that the quality of BCOE Freshmen had increased this year due to an increase in BCOE's minimum AIS score threshold (to 900). BCOE is trying to obtain more data on undergraduate applicants such as which math and science courses they've taken in high school.

7. Graduate Education – Mark

Mark distributed a comparison of the status of PhD and MS student applications, offers, SIRs, etc. between FY 10/11 and FY 11/12 by BCOE department/program. He noted that there are 146 BCOE grad student SIRs this year compared to BCOE's target of 173. Mark will be requesting grad student targets for next year from BCOE departments/programs. Also, he announced that the Grad Division's experiment that provided \$5K in fellowship funding to CSE for each self-supporting MS student enrolled will be expanded to the rest of BCOE this year. Lastly, UCR has NSF LSAMP (Louis Stokes Alliances for Minority Participation) funding that could be used to support under-represented PhD students in BCOE. Mark noted that GEM funding could also be available for these students.

8. NASA Opportunity - Mark

Mark noted the email from NASA's Exploration Systems Mission Directorate attached to the agenda. NASA is soliciting 1,200 word proposals for senior design projects. The deadline for these proposals is 9/6/11. Funding will be limited to \$5K per project.

On a related subject, Linda announced that she is developing an industry sponsored program for senior design projects in BCOE. She distributed an overview of the program and a draft Senior Design Project Proposal form. The program would match company-defined projects with departments. \$10K would be provided by each company. This proposed program is based on similar programs at other universities and UC campuses. It was suggested that Linda include an FAQ in the documentation sent to companies. Tom S. has guidelines that ME provides to companies that have supported its senior design projects. Laxmi noted that Intel is providing \$30K this year for CSE senior design projects. It was suggested to Linda that a name be developed for this program. Linda will send emails to department Chairs requesting contact information for their senior design instructors.

9. US World News Contacts - Mark

Mark noted BCOE's current list of US News and World Report contact names attached to the agenda. BCOE needs to provide an updated list of 10 names of industry contacts. These contacts should be supervisors of BCOE graduates who can compare their performance to graduates of other engineering colleges. Mark requested that each Chair send him 2-3 names by 8/22/11. Mark will assemble the final list of 10 names. The final list will be representative of each department/program and industry.

10. Strategic Initiative – Reza

Reza reported that he received 22 Strategic Initiative proposals that totaled to \$2M. He expects that around six proposals will be funded but they will need revised budgets. He was impressed with the number and quality of these proposals. It was noted that several proposals have collaborators in other UCR colleges or organizations.

11. Other Matters

In response to a request from VCR Charles Louis, Mark asked if any department was anticipating submitting a DURIP proposal this year. Mark will forward a copy of the VCR's message to Chairs and Directors.

In response to a question, Reza announced that the Dean's Office will be scheduling an orientation for new BCOE faculty. BCOE's orientation will occur sometime after UCR's new faculty orientation event on 9/21/11.

In response to a question, Reza stated that although BCOE's Academic Personnel Office has lost one staff member, it will still be able to process all faculty merit and promotion files as long as internal deadlines are met by departments. CAP has indicated that they will no longer accept files after their deadlines so we no longer have the ability to submit files late to CAP.

Lastly, Mark noted that new BCOE faculty should be put on eFile but existing BCOE faculty should stay on ARS (unless they've already been migrated to eFile). Data mapping issues need to be resolved by C&C before more BCOE faculty files can be migrated to eFile.



Chairs' & Center Directors' Meeting August 15, 2011

Agenda

Engineering Building Unit II – Room 443

1.	Welcome - Request for Agenda Items from the Floor	Reza
2.	Approval of Minutes from July 25, 2011 Meeting	Pat
3.	MSE Building	Pat
4.	Faculty Hires	Reza
5.	Staff Merit Increase	Pat
6.	Undergraduate Education	Ravi
7.	Graduate Education	Mark
8.	NASA Opportunity	Mark
9.	US World News Contacts	Mark
10.	Strategic Initiative	Reza
11.	Other Matters	

The next scheduled meeting will be

Monday – September 26, 2011

Please note: Meetings will be held in EBU II - Room 443

From: tlazzouni@eng.ucsd.edu [mailto:tlazzouni@eng.ucsd.edu] On Behalf Of Tehseen

Lazzouni

Sent: Monday, August 08, 2011 1:43 PM

To: Lazzouni, Tehseen U.

Subject: Fwd: ESMD Space Grant Senior Design Project Request Call

Dear Colleagues,

You have the opportunity to apply for NASA Exploration Systems Mission Directorate (ESMD) funds to support a senior design project for Academic Year 2011-2012. A total of approximately \$140,000 annually is available for this ESMD Educational activity. Although there is not an upper limit to the amount of funds that a single design project may request, it is anticipated that most requests will be in the range of \$5,000 or less.

Projects must be from the ESMD Senior Design Project List:

http://education.ksc.nasa.gov/esmdspacegrant/Sr_Design.htm. For more details, and to apply, please visit the ESMD Space Grant Senior Design Project Funding Application.

Please share this announcement with colleagues on your campuses.

Best Wishes.

Tehseen

----- Forwarded message -----

From: Mark Fischer < fischer@spacegrant.org>

Date: Mon, Aug 8, 2011 at 1:02 PM

Subject: [SG Coordinators] ESMD Space Grant Senior Design Project Request Call - For

Distribution to Affiliates

Dear Space Grant Consortia,

This call is for ESMD Senior Design Projects, including Lunabotics Mining Competition Projects. Click on this link to request NASA's ESMD Senior Design Projects and funds: ESMD Space Grant Senior Design Project Funding Application

The endorsement due date for the first round of selections is **September 6, 2011 at 8:00 a.m. Eastern** and the recipients will be notified by September 16, 2011. If funding is available, additional application rounds will be conducted.

The factors considered for a project's approval will include:

- Endorsement by your state based Space Grant office
- Amount requested for each project not specifically limited but intended to be spread across many projects.
- Number of requests from each state not specifically limited but intended to be spread across the nation.

The NASA Technical Expert's availability.

Funding for these opportunities are provided by the ESMD Space Grant Program at NASA/KSC though the National Space Grant Foundation. Thank you for your support of the ESMD Space Grant Educational Project!

--

Mark Fischer
Executive Director
National Space Grant Foundation
4500 Williams Drive MS 212-325
Georgetown, TX 78633
512-869-3343
202-536-3089 (fax)
http://www.spacegrant.org/

or

National Space Grant Foundation 101 Constitution Avenue NW, Suite 650 East Washington DC 20001-2133 302-536-3030

Development Office: 951-827-3844 Email: development@engr.ucr.edu UCR Winston Chung Hall #446

UCR and Industry

Sr. Design Projects Research

Education

Scholarships

Provide opportunity for deserving students Strengthen UCR: Attract the best & brightest

Invest in the future

Secure media & opportunities promotional

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interns & employees Recruit top student

Collaborate with UCR faculty

competitive products Create innovative &

Accessworld-class faculty

Research

& funding opportunities Collaborate on research

Acknowledgement in Receive **Papers** Gain insider's access to research & innovation



Send to: Development Office: 951-827-3844 Email: development@engr.ucr.edu UCR Winston Chung Hall #446

Senior Design Project Proposal Form

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Contact Information				
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Project Description				
Title of Project:		······································		
Background:				
Objectives:		***************************************		

Skills Required:				

CONTACTS SUBMITTED SUMMER 2010

IMPORTANT NOTE

To print out this table properly you must make sure that your print box properties are set to print pages in landscape format. If you do not know how to do this, call the Computer Help Desk at your own institution. The precise steps you must follow vary depending on the browser and the brand and model of the printer you are using.

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Address	1200 Columbia Avenue	862 Hospitality Lane, SBCA 1-3184	P.O. Box 5000	4188 Motor Car Parkway	871 Marlborough Avenue	620 South Rancho Avenue	4188 Motor Car Parkway	5411 Avenida Encinas, Suite 110	One American Road, World Hdqtrs, Room 318	1600 Amphitheater Parkway
Firm	Bourns, Inc.	Northrop Grumman Corporation	Naval Surface Warfare Center	Abbott Vascular	LUMINEX Software, Inc.	Brithinee Electric	Abbott Vascular	Jet Head Development, Inc.	Ford Motor Inc.	Google
Position	Chairman and CEO	MEC Division Director	Head, Measurement Science Department	Director, Coronary Catheter & Guide Wire	Chairman and CTO	President	Vice President	President	Director, Vehicle Environmental Engineering	Engineering Manager
Name	Gordon Bourns	Ben Overall	Arman Hovakemian	Matt Chludzinski	Brian Hawley	Wallace Brithinee	Ken Carlisle	Brian Bender	Robert Brown	Camie Hackson
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BCOE RECRUITMENT STATUS AND COMPARISON

8/15/2011

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	Target	2011-12	15	16	20	32	8	10	101
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	Applications	2011-12	61	130	251	229	67	59	797
	Offers	2010-11	26	53	50	53	15	12	209
	Offers	2011-12	25	33	57	42	13	9	179
DUD	SIR	2010-11	11	28	22	29	8	7	105
PHD	SIK	2011-12	13	11	27	15	7	8	81
	Doeline	2010-11	15	25	28	24	7	5	104
	Decline	2011-12	12	22	30	26	6	1	97
	Dandina	2010-11	0	0	0	0	0	0	0
	Pending	2011-12	0	0	0	1	0	0	1
	In Process	2010-11	0	0	0	0	2	0	2
	In Process	2011-12	2	1	0	1	1	0	5
	T	2010-11	5	3	20	13	2	4	47
	Target	2011-12	20	5	15	13	4	15	72
	Annitroni	2010-11	40	55	211	207	11	49	573
	Applications	2011-12	67	70	254	281	35	78	785
	Offers	2010-11	16	23	64	34	2	13	152
	Offers	2011-12	28	14	70	49	9	19	189
146	SIR	2010-11	12	7	22	10	0	8	59
MS	SIK	2011-12	12	2	26	10	5	10	65
	Dodino	2010-11	4	16	42	24	2	5	93
	Decline	2011-12	16	12	44	39	3	8	122
	Donding	2010-11	0	0	0	0	0	0	0
	Pending	2011-12	0	0	0	0	1	1	2
	In Deceses	2010-11	0	0	0	1	0	0	1
	In Process	2011-12	1	0	1	1	0	0	3
PHD	SID/Torgot 0/	2010-11	73%	165%	88%	91%	100%	117%	102%
rnu	SIR/Target, %	2011-12	87%	69%	135%	47%	88%	80%	80%
MS	SID/Torget 0/	2010-11	240%	233%	110%	77%	0%	200%	126%
VIS	SIR/Target, %	2011-12	60%	40%	173%	77%	125%	67%	90%
A11	SID/Tarant 0/	2010-11	115%	175%	98%	87%	80%	150%	109%
ALL	SIR/Target, %	2011-12	71%	62%	151%	56%	100%	72%	84%

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		Applic	Applications			Admitted	tted			Acce	Accepted			Enn	Enrolled	
Major	Fall 2008	Fall 2009	Fall 2010	Fall 2011	Fall 2008	Fall 2009	Fall 2010	Fall 2011	Fall 2008	Fall 2009	Fall 2010	Fall 2011	Fall 2008	Fall 2009	Fall 2010	Fall 2011
Bioengineering	399	499	1180	548	385	472	1141	473	84	80	164	84	74	65	162	202
BS	399	499	931	333	385	472	1082	420	84	80	162	82	74	65	160	77
BS + MS			249	215		0	59	53		o	2	6		0	2	
Business Informatics	65	92	80	102	99	47	72	09	7	11	22	11	7	10	22	4 00
Chemical Engineering	322	407	616	364	283	368	547	309	38	62	76	47	32	51	75	41
BS	322	307	504	284	283	350	526	291	38	9	74	46	33	40	7.4	40
BS + MS		100	112	80	0	18	21	18		2	2	-		2	-	-
Computer Engineering	572	547	629	635	446	450	454	367	113	62	109	81	100	68	107	7.4
BS	572	547	629	346	446	450	454	331	113	62	109	28	100	68	107	7.2
BS + MS				289				36	0	0	0	2		C	c	2
Computer Science	541	657	695	617	439	538	551	459	85	75	103	83	73	2	103	78
BS	541	414	430	388	439	498	517	426	85	74	101	83	73	63	101	76
BS + MS		243	265	229		40	34	33			0	0	2	-	0	2 0
Electrical Engineering	433	200	740	491	364	435	658	379	59	61	26	- 09	54	. 22	90	47
BS	433	200	557	352	364	435	636	361	50	61	00	60	5.4	24	200	27
BS + MS			183	139		0	22	18	3		20 4	3 0	5	5	- u	6
Environmental Engineering	140	280	318	283	133	244	246	212	36	50	69	44	35	43	S. A.	41
BS	140	168	174	194	133	228	226	203	36	49	56	42	35	42	8 9	30
BS + MS		112	144	89		16	20	a	3	-	4	0	3	-	8	800
Material Science & Engineering	317	319	301	123	291	312	294	103	18	15	21		15	12	24	2 4
Mechanical Engineering	606	1119	1288	1220	839	878	1113	882	173	140	192	146	162	113	101	143
BS	606	977	884	894	839	940	1073	853	173	134	188	144	152	901	107	140
BS + MS		343	404	326		38	40	29		9	4	2		e u	5	2
Pre-Engineering		CONTRACTOR SALES		0			The same of	83		THE CONTRACT OF	PAGE CONTRACT	26	Sandara San	Salar Const	CONTRACTOR OF THE PERSON NAMED IN	25
TOTAL FRESHMAN	3698	4305	5707	COLY	2000							-				77

COLLEGE OF ENGINEERING TRANSFER

													The state of the s		-	
		Applic	Applications			Admitted	itted			Accepted	oted			Forolled	llad	
Major	Fall 2008	Fall 2009	Fall 2010	Fall 2011	Fall 2008	Fall 2009	Fall 2010	Fall 2011	Fall 2008	Fall 2009	Fall 2010	Fall 2011	Fall 2008	Eall 2009	Eall 2010	E 211 2044
Bioengineering	42	62	69	81	23	35	44	36	4		Ç		2007	2007	2010	0 0 0
Business Informatics	15	13	22	15	6	-		3	,	,	2					٥
Chemical Engineering	20	43	68	104	1 5		,	- 18			7	7		5		٥
Simple Si	3	2	70	2	777	97	45	63	2	_	'n	13	0	0	0	0
Computer Engineering	31	38	61	79	7	12	4	27	8	c	4	_	c	c	c	c
Computer Science	87	103	123	181	39	28	32	51		9	ď	+				
Electrical Engineering	76	70	8	180	22	56				,						
			200	200	'n	ડે	Ş	(۲	8	1.2	~	33	0	0	0	0
Environmental Engineering	10	22	38	38	4	00	4	14	,-	3	g	4	c	c	c	c
Limited Student	-	0	-	_	0	c	1	-	c	C		-			,	
Material Science & Engineering	6	6	11	21	9	3	2	16	c	, -	-	- 0				
Mechanical Engineering	105	133	143	239	54	61	53	8	0		ç	15				
TOTAL TRANSFER	415	502	649	929	201	209	249	386	38	AF	2 4	16				
				24.0	***	507	C+7	200	8	2	- -	79	-	-		_

COLLEGE OF ENGINEERING TOTAL

		Applications	ations			Admitted	itted			Accented	yted			polloro	Floor	
Major	Fall 2008	Fall 2009	Fall 2010	Fall 2011	Fall 2008	Fall 2009	Fall 2010	Fall 2011	Fall 2008	Fall 2000	Eall 2010	Eall 2011	1000 Ica	0000	0400	1 2044
Bioenaineerina	441	561	1240	620	907	203	1405		202	2002	all 2010	1 00 2011	1 2000		Lan 2010	1 07 HB
			647	020	400	20.	COL	506	88	88	1/4	92	74	92	162	62
Business Informatics	80	80	102	117	28	48	75	64	89	12	24	13	_	10	22	α
Chemical Engineering	361	450	869	469	305	396	592	372	43	69	120	9	30	2,4	1,4	7
Computer Engineering	603	585	640	714	460	462	468	304	116	200	143	88	3/5	200	200	1
Computer Science	628	760	818	798	478	566	583	240	2	0.40	2 5	8 3	3 5	8 3	ì	14
	3					335	3	2	- A	ō	601	45	7.3	\$	103	9,
Electrical Eligineering	60c	9/9	839	099	401	468	969	454	29	73	104	73	54	51	96	57
Environmental Engineering	150	302	356	321	137	252	260	226	37	53	99	av	36	22	Ga	;
Limited Student	-	c	-	-	c	-	+	-	5	3	3	P	3 6	3	3 6	7
Material Coices & Cocies	000	900				,	-	-	7	٥	0	-	0	0	0	0
ivaterial ocience & Englineering	320	328	312	144	297	315	588	119	28	16	22	7	15	12	21	S
Mechanical Engineering	1014	1252	1431	1459	893	1039	1166	981	182	147	202	167	150	113	101	140
Pre-Engineering	0	0	0	o	c	С	c	2	c		c	300	5	2		75.1
TOTAL TRANSFER	4445	7007	2,5	2002	-0,0	,	,	3	>	\ \ \		3	>	>	>	52
TOTAL TRANSPORT	211	1604	0440	212	343/	4053	5325	3713	651	618	895	699	245	477	837	548