

# **Chairs' & Center Directors' Meeting Minutes**

**Date:** February 9, 2009 (12:00 to 2:00 pm)

**Location:** EBU II – Room 443

**Attendees:** Abbaschian, Reza  
Balandin, Alex  
Barth, Matt  
Bhanu, Bir  
Bhuyan, Laxmi  
Haddon, Robert  
Hartney, Pat  
Lake, Roger  
Mahalingam, Shankar  
Matsumoto, Mark  
Payne, Tom  
Ravishankar, Chinya  
Schultz, Jerry  
Yan, Yushan

**Absent:** Boretz, Mitch  
Dexter, Jim  
Norbeck, Joe  
Parker, Linda

The agenda for the meeting is shown in Appendix 1.

## **1. Welcome – Request for Agenda Items from the Floor – Reza**

Reza stated that this meeting is a Closed Session to discuss input from Department Chairs on ways to reduce departmental/college expenses and/or increase alternate sources of income. Due to time constraints, the subject “Space for Grad Students (Laxmi)” was not able to be covered at the previous Chairs/Directors meeting and was added to this meeting’s Agenda.

Matt mentioned that CE-CERT is hosting the 15<sup>th</sup> annual University of California Transportation Center (UCTC) Student Conference this week (2/12-2/13) at UCR’s Commons. Information about the Conference can be found on CE-CERT’s website.

## **2. Minutes Approval - Pat**

The minutes of the 1/26/09 Chairs/Directors meeting were unanimously approved as submitted.

## **3. Budget Discussions (Closed Session) - Reza**

At the conclusion of the Closed Session, Reza asked the Chairs to email him the expense reduction ideas they provided during the meeting as soon as possible. He also requested that each Chair email him input on funds needed to update and expand undergraduate labs in BCoE departments. These items can include lab equipment, shop equipment, technician salary, etc.

## **4-6. Graduate Education, Undergraduate Education, Other Items**

Due to time constraints, these items were postponed to the next Chairs/Directors meeting.



# Chairs' & Center Directors' Meeting

**February 9, 2009**

## **Agenda**

Engineering Building Unit II – Room 443

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|----|---|------|
| 1. | Welcome - Request for Agenda Items from the Floor | Reza |
| 2. | Approval of Minutes from February 9, 2009 Meeting | Pat  |
| 3. | Budget Discussions                                | Reza |
| 4. | Graduate Education                                | Mark |
| 5. | Undergraduate Education                           | Ravi |
| 6. | Other Items                                       |      |

The next scheduled meeting will be  
**Monday, February 23, 2009**

*Please note: Meetings will be held in EBU II – Room 443*