

May 18, 2007

ABET MEETING MINUTES

Thursday, 05/17/2007
EE Board of Advisors Meeting

Mitch Boretz conducted a briefing to the board regarding ABET which included:

- What is ABET
- EE ABET Overview
- CE ABET Overview
- Requirements of ABET
- Overview of recent ABET review and visit and results
- Explained eight criteria involved with program assessments
- College/Dean's Office role in ABET accreditation
- Boards role in ABET accreditation

Mitch explained the process and the point at which the College is now and the projected outcome in July when ABET will release their official results. To date the feedback from ABET has been positive.

The importance of documentation and objective evidence of improvement was emphasized.

The College proposes having ABET duties as part of the new Placement Director's job.

Mitch explained the board's role in reviewing, commenting and voting on the department's proposed revision to the PEOs.

Mitch gave the floor to Assistant Professor Amit Roy Chowdhury to conduct the department level ABET briefing.

Professor Amit Roy Chowdhury conducted a briefing to the board regarding ABET which included:

- Overview of EE and CE process
- Summarized weaknesses identified by ABET reviewer for EE
- Summarized department response
- Reviewed current PEOs
- Reviewed proposed PEOs

The PEOs were discussed at length and it was decided that rather than vote on the proposed PEOs the board would take further time to review and comment on them. The board was instructed to send the PEOs to Roger Lake and/or Amit Roy Chowdhury.

Items brought out in the discussion included, but not limited to:

- Define success.
- Narrow PEOs specific to EE/CE vs Generic/Flexible PEOs to take into account changes in career/academic paths of graduates.
- Are objectives being created to satisfy ABET or a statement of the department's goals and vision for the graduates?
- Public service
- Professional achievements
- Professional visibility
- Mentoring
- Social responsibility/Citizenship

The session was adjourned with a request that the board submit their recommendations to Roger Lake and/or Amit Roy Chowdhury.

Respectfully submitted,

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Department of Electrical Engineering