



**Executive Committee Minutes**  
**October 21, 2013 – 3:30 p.m.**  
**WCH 443**

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**Present:**

Akula Venkatram, Chair  
Reza Abbaschian  
Masaru Rao  
Hyle Park  
Chinya Ravishankar  
Mark Matsumoto  
Sheldon Tan

**Also Present:**

Eilene Montoya  
Rod Smith  
Natalie Berner

**Absent:**

Marek Chrobak  
Jianzhong Wu  
Guanshui Xu

**1. Call to Order – 3:35 p.m.**

**2. Approvals – September 19, 2013 minutes**

**3. Announcements**

A. Dean

- i. Eleven faculty lines have been approved for recruitment
- ii. All departments are gearing up for academic recruitment and their ads are all being placed.
- iii. Enrollment is up both in undergraduate and graduate for the campus as a whole.
- iv. Meeting with the Chancellor and Chairs and Center Directors went well.

B. Associate Deans

i. Ravishankar

1. 580 new freshman undergrads of which 560 are California Resident; 4 are non-California but domestic and 17 are international
2. Advising staff undergoing more changes with current staff leaving

ii. Matsumoto

1. None

C. Chair

- i. Introduction of Natalie Berner, Student Representative for 2013-14 for BCOE Executive Committee.
- ii. Senate committee participation –
  - i. A review was made on prior year BCOE faculty participation.
  - ii. Recommendations were made for current open positions on various Academic Senate Committees.
  - iii. Additional discussions occurred and further review of BCOE participation will be made.

**4. Standard Business**

- A. Course changes/additions/deletions - none
- B. Program Changes - none
- C. Catalog Changes - none

**5. Continued Business - None**

**6. New Items**

**7. Adjournment – 4:38 p.m.**