



**Executive Committee Minutes  
December 16, 2013 – 3:30 p.m.  
WCH 443**

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**Present:**

Akula Venkatram, Chair  
Reza Abbaschian  
Masaru Rao  
Hyle Park  
Marek Chrobak  
Jianzhong Wu  
Guanshui Xu  
Mark Matsumoto  
Chinya Ravishankar

**Also Present:**

Eilene Montoya  
Rod Smith  
Natalie Berner  
Ping Liang for Sheldon Tan  
Jay Farrell (guest)  
Tom Payne (guest)

**Absent:**

Sheldon Tan

**1. Call to Order – 3:32 p.m.**

**2. Approvals – November 13, 2013 minutes**

**3. Announcements**

A. Dean

- i. End of the quarter is almost here
- ii. Faculty searches moving forward and departments provided search updates
- iii. Increase in student enrollments for both undergrad and graduate levels

B. Associate Deans

i. Ravishankar

1. UC apps flat systemwide but BCOE has a 9.5% increase from last year and that is with no transfer student numbers yet.
2. BCOE raised the AIS academic index score (formula = GPA and SAT)
  - a. Last year threshold was 4300 and this year is 4500 but students are actually scoring higher than that
3. College target for freshmen is 400 for Fall 2014 vs. last year number of 500; transfer target will be at about 150

ii. Matsumoto - no information recorded

C. Chair

- i. Regarding bylaw 55, it needs to be noted that the interpretation of it only affecting Health Science Faculty was not accurate. The bylaw actually has greater impact because of the non-senate faculty that will be impacted. For future, all bylaws need to be provided a more thorough response.

**4. Standard Business**

A. Course changes/additions/deletions

- BIEN 001 (NEW) - reviewed previously but changes made - approved
- BIEN 010 (NEW) - reviewed previously but changes made - approved
- BIEN 101 (NEW) - reviewed previously but changes made - approved
- BIEN 167 (NEW) - approved
- BIEN 175A (NEW) - reviewed previously but changes made - approved
- BIEN 175B (NEW) - reviewed previously but changes made - approved
- BIEN 175C (NEW) - reviewed previously but changes made - approved

- CEE 136 (NEW) - approved
- CEE 137 (NEW) – returned to department for more detail and additional information
- CS 141 (CHANGE) - approved
- EE 110A (CHANGE) - approved
- EE117 (CHANGE) - approved
- ENVE 120 (CHANGE) – returned to department for changes
- ENVE 121 (CHANGE) – returned to department for changes
- ENVE 133 (CHANGE) - approved
- ENVE 140 (RESTORE) - approved
- HNPG 020 (DELETE) - approved
- HNPG 024 (DELETE) - approved
- HNPG 033 (DELETE) - approved
- HNPG 033F (DELETE) - approved
- HNPG 033G (DELETE) - approved
- HNPG 034 (DELETE) - approved
- HNPG 041 (DELETE) - approved
- HNPG 041G (DELETE) - approved
- HNPG 041J (DELETE) - approved
- HNPG 043 (DELETE) - approved
- HNPG 043E (DELETE) - approved
- HNPG 043G (DELETE) - approved
- HNPG 043I (DELETE) - approved

B. Program Changes

C. Bioengineering Undergraduate Curriculum Change – approved

D. Catalog Changes - none

#### 5. Continued Business - None

- System-wide review: APM025, 670 and 671 (response due January 17, 2014) – response to be drafted by Guanshui Xu and email vote will be taken; note: email vote was conducted and response was submitted to Senate on January 22, 2014

#### 6. New Items

- a. Electrical Engineering Department – Name Change
  - i. Guest from Computer Science (Thomas H. Payne) and Electrical Engineering (Jay Farrell) were present to provide insight and answers that committee members had regarding this request. Representative from Computer Engineering was not present. Ad-hoc committee report was provided to EXEC members for review. Extensive discussion was conducted during meeting and the Chair asked if members were agreeable to holding an vote during the meeting.
  - ii. A vote via sealed ballots were taken and the result was eight (8) members in support of the name change request and three (3) against.
  - iii. The vote was presented to the Dean who will proceed in preparing a formal submission of this request to the Campus administration.
- b. Systemwide Review of Proposed Revised Academic Personnel Manual (APM) Section 035 (response due January 20, 2014). Discussion occurred during meeting. Memo to be prepared by Masaru Rao and an email vote will be taken once memo is prepared. NOTE: memo was prepared and email vote was conducted. Response was submitted to Senate on January 22, 2014.
- c. Review of Revised Self Supporting Graduate Professional Degree Program Policy (response due January 9, 2014) – preliminary discussion occurred during meeting with additional discussions via email.. Memo

to be prepared by Mark Matsumoto and an email vote will be taken once memo is prepared. NOTE: memo was prepared and email vote was conducted. Response was submitted to Senate on January 9, 2014.

**7. Adjournment – 4:45 p.m.**