



Executive Committee Minutes
January 11, 2012 – 3:00 p.m.
EBU II - 443

Present:

Jay Farrell, Chair
Reza Abbaschian
Mark Matsumoto
Chinya Ravishankar
Cengiz Ozkan
Masaru Rao
Neal Young
Valentine Vullev
Ashok Mulchandani

Also Present:

Rod Smith
Eilene Montoya
Nathan Martin

Absent:

Albert Wang

1. Call to Order – 3:05 p.m.

2. Approvals – November 18, 2011 Minutes

3. Announcements

- A. Dean
 - i. Happy New Year and hoping for a productive year.
- B. Associate Deans
 - i. Matsumoto
 - 1. No announcements
 - ii. Ravishankar
 - 1. Freshman applications are up by 22.6%
 - 2. Transfer applications are up by 7.4%
 - 3. We do more recruiting than any other College/Department on campus and this is probably the reason for our increase in applications.
 - 4. Target for Transfers is 100 students.
- C. Chair
 - i. Will cover information as each agenda item comes up.
 - ii. Introduced Nathan Martin – Student Representative to Committee
 - i. Nathan provided brief introduction – He is a senior in Computer Science and also President of Tau Beta Pi.

4. New/Continued Business

- a. Course changes/approvals
 - i. BIEN 136 – New Course - approved
 - ii. CHE 114 – Change (from prior meeting) – approved
 - iii. CS 191 – Editorial Change by Department - approved
 - iv. EE 105 – Change by Department - approved

- v. EE 175A – Change by Department - returned to department
- vi. EE 175B - Change by Department - returned to department
- vii. EE 175C - Change by Department - returned to department
- viii. ME 005 – New Course – approved
- ix. ME 140 – New Course – approved
- x. MSE 136 – New Course - approved
- b. Program Changes
 - 1. Proposed change to Computer Science Undergraduate Requirements (Approved)
- c. By-law Update
 - i. EN4.1.1.6 –Approved by Committee with amendments incorporated below; to be forwarded to faculty for vote.
 - 1. “When an elected committee member is unable to attend a meeting, he/she is expected to designate a valid substitute (another eligible voting faculty member). Notification of such appointed substitute must be submitted 48 hours prior to the scheduled meeting to the Chair of the Executive Committee for approval and a copy of the request sent to the Department Chair.”
- d. Review of Proposed New Academic Personnel Policy and Policy Changes
 - i. Proposed Revisions to APM 670—APM Section IV: Salary Administration; APM Title: Health Sciences Compensation Plan and Guidelines on Occasional Outside Activities by Health Sciences Compensation Plan Participants; *Committee reviewed above and had discussions but will abstain.*
 - ii. Proposed Revisions to APM 200— APM Section II: Appointment and Promotion ; APM Title: General (Revisions are focused on the academic review of Faculty Administrators and removing recall language to place in separate policy); *Committee reviewed above and had discussions but will abstain.*
 - iii. Proposed New Policy: APM 205—APM section II: Appointment and Promotion; APM Title: Recall for Academic Appointments; *Committee reviewed above and had discussions but will abstain.*
- e. Winston Chung Research Center – Announcement
- f. Proposed Changes to Academic Integrity Policy & Procedures – *Memo to be prepared by BCOE Executive Committee Chair.*
- g. Senate Review of Options for Streamlining Concurrent Approvals with Honors Courses (needs response by 01/30/12) *Committee reviewed above and had discussions. The committee concurs with the recommendation of approach 2 and encourages further streamlining.*
- h. New Items
 - i. None.

5. Adjournment – 4:40 p.m.