Present:	Also Present:	Absent:
Bahman Anvari, Chair	Eilene Montoya	
Reza Abbaschian	Rod Smith	
Masaru Rao	Justin Bautista	
Neal Young		
Mark Matsumoto		
Park Hyle		
Jianzhong Wu		
Gin Xe (for Sheldon Tan)		
Guanshui Xu		

1. **Call to Order – 11:05 a.m.**

2. **Approvals – No Minutes required approval**

3. **Announcements**
   A. Dean
      i. Welcomed all to the committee and stressed of importance of the committee to oversee College academic activities.
      ii. ABET visit coming up during week of November 5, 2012 – asked committee members to please stress to departments how important and critical this is.
   B. Associate Deans
      i. Matsumoto
         1. Currently 150 new graduate students which is up from 135 last year.
         2. Currently have approximately 530 graduate students.
         3. BCOE is pilot test for recruitment software – Hobson's connect; allows for more automated process.
      ii. Ravishankar
         1. Freshman enrollment has stabilized.
         2. Current undergraduate enrollment is at 2300 which is the highest ever for BCOE.
         3. Undergraduate Student Affairs staff has had some attrition but active recruitment is underway for replacing the vacated positions.
   C. Chair – will make announcements during meeting

4. **New/Continued Business**
   A. 2011-12 Annual Report – the report was reviewed by the committee and recommendations were made by N. Young to reword program change descriptions. Committee unanimously approved report once changes are made. Will be submitted by November 2, 2012 Senate deadline.

B.   Appointment of a Vice Chair – after discussions, Neal Young was voted in.

C.   Appointment of Secretary/Parliamentarian – Hyle Park was voted in.

D.   Review of BCOE By-Law 4.1.1.6 – it was discussed that the updated entry be sent forward to Senate and include the reasons noted in the College presentation made June 2012.

E.   BCOE Conflict of Interest Statement – The statement was read aloud by Chair Anvari and the committee unanimously approved the statement. To be submitted by Chair Anvari no later than November 2, 2012 (Senate deadline).

F.   Credit in Courses and Examination Policy – the committee review the information and a response will be sent by Chair Anvari.

G.   Systemwide review of the Proposed Open Access Policy
- Currently faculty have to negotiate with publishers.
- This change would allow for research information to be more accessible for most instead of being restricted.
- Committee is supportive of the proposal and Chair Anvari will prepare a draft response for committee members to review before sending.

H.   Systemwide review of the Report and Recommendations from the Rebenching Budget Committee
- Per R. Abbaschian, UCOP wanted to rebudget because previously there was no formula to include equity.
- No campus will decrease but most will have an increase so as to have each campus reach 12% graduate student population
- Chairman Anvari to prepare a statement to indicate BCOE is supportive of this proposal.

I.   Course Changes
   - i.   BIEN 138 approved
   - ii.   CS 005 approved
   - iii.   CS 008 approved
   - iv.   CS 010 approved
   - v.   CS 010V approved
   - vi.   CS 011 approved
   - vii.   CS 012 approved
   - viii.   CS 012V approved
   - ix.   CS 013 approved
   - x.   CS 014 approved
   - xi.   CS 030 approved
   - xii.   CS 049E approved
   - xiii.   CS 049M approved
   - xiv.   CS 049Y approved
   - xv.   CS 061 approved
   - xvi.   CS 111 approved
   - xvii.   CS 121 approved
   - xviii.   CS 169 approved
   - xix.   ME 110 approved

J. Program Changes – all approved

    a. Proposed change to Computer Engineering Undergraduate Requirements (addition of CS10V & CS12V)

    b. Proposed change to the Business Informatics Undergraduate Requirements

    c. Proposed change to the Computer Science Minor Requirements

    d. Proposed change to the Computer Science Undergraduate Requirements (addition of CS 171 & CS 172)

    e. Proposed change to the Computer Engineering Undergraduate Requirements (addition of CS171)

    f. Proposed change to Computer Science Undergraduate Requirements (addition of CS10V & CS12V)

K.   Catalog Changes – none.

5. New Items – None

6. **Adjournment – 12:57 p.m.**