



**Executive Committee Minutes**  
**September 27, 2010 – 3 p.m.**  
**EBU II - 443**

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**Present:**

Jay Farrell, Chair  
Gianfranco Ciardo, Vice Chair  
Reza Abbaschian  
Chinya Ravishankar  
Valentine Vullev  
Cengiz Ozkan  
Albert Wang

**Also Present:**

Rod Smith  
Eilene Montoya

**Absent:**

Mark Matsumoto  
Christian Shelton  
Ashok Mulchandani (Sabbatical)

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**1. Call to Order – 3:08 p.m.**

**2. Approvals**

- A. The minutes from April 30, 2010 meeting were unanimously approved
- B. The minutes from June 2, 2010 meeting were unanimously approved

**3. Announcements**

A. Dean

- i. NCR embargoed data has been released. Official release will be on September 28<sup>th</sup>. Based on the data, UCR did quite well, both within the UCs and nationally. 27 doctoral programs were evaluated; 14 of those programs ranked in the top third nationally on the S range; 8 of those were in the top quartile nationally. The high achieving UCR programs in the 2010 assessment are – 4 of which were Engineering!

- Entomology 96<sup>th</sup> percentile nationally
- **Computer Science: 90<sup>th</sup> percentile nationwide**
- **Electrical Engineering: 87<sup>th</sup> percentile**
- **Mechanical Engineering: 83<sup>rd</sup> percentile**
- **Chemical Engineering: 81<sup>st</sup> percentile**
- English: 79<sup>th</sup> percentile
- Plant Biology: 77<sup>th</sup> percentile
- Environmental Toxicology: 76<sup>th</sup> percentile

(More information may be found in the report prepared by Graduate Division.)

B. Associate Deans

- i. Influx of Freshman – 850
- ii. Increased advisor workloads
  - 1. Due to influx of freshman
  - 2. Due to 2 advisors on maternity leave

- C. Chair – Reported on UCR Ex. Council meeting
  - i. Impacted Majors
  - ii. Enrollment Management
    - 1. Per Ravi – no radical changes in bylaws as changes will not occur until 2011.
    - 2. Per Reza – for next year BCOE will go after additional target then put remaining students on wait list.
    - 3. Per Ravi – Changes for 2012 admission criteria needs to be in catalog and approved by committee by November meeting. He presented to Chairs' & Center Directors' enrollment projections for Fall 2012..

#### 4. Continued Business

- A. College of Engineering Bylaws
  - i. No changes/objections
- B. Conflict of Interest Statement
  - i. Approved without changes (Eilene to prepare for J. Farrell's signature)
- C. Appointment of Vice Chair/Parliamentarian
  - i. Appointment of Gianfranco Ciardo as Vice Chair
    - 1. motioned by Ravi and second by Cengiz
    - 2. All concurred
    - 3. Gianfranco accepted
  - ii. Appointment of Christian Shelton as Parliamentarian
    - 1. motioned by Ravi and second by Cengiz
    - 2. All concurred
    - 3. Christian accepted (via email after meeting)
- D. Appointment of Student Representative
  - i. Four (4) students were identified
    - 1. Pamela Ireij, BMES, External Pro Dev – to be followed up by Val Vullev
    - 2. Cody Lewis, IEEE, Vice Chair – to be followed up by Albert Wang
    - 3. Christopher Webb, NSBE, President – to be followed up by Rod Smith/Jun Wang
    - 4. Heather Salvador, SWE, President – to be followed up by Rod Smith/Jun Wang
  - ii. CVs and/or letters of interest need to be collected from above students and vote to committee to take place week of October 4. Vote to close noon, October 8.
  - iii. Appointment of student to be announced afternoon, October 8 so that student may be present at next BCOE Executive Committee meeting scheduled for October 14, 2010.
- E. Proposed Meeting Dates for BCOE Executive Committee
  - i. Suggestion was made by Val Vullev to move meeting start time to 2:30 so that he could attend as he has class that begins at 3:30
- F. Strategic Plan Discussion
  - i. Item was removed from agenda as topic had already been discussed at prior meeting
- G. Changes to Courses
  - i. None were in CRAMS as of date of meeting

## H. Program Changes

- i. MSO 160/161 – MSE Faculty advisor waived prerequisite of MSE 160 for MSE 161 for Fall 2010 quarter. No action required by BCOE Ex Comm.
  - 1. Permanent changes to be proposed later by program if necessary.

Previously Pending Items

- a. General Education Alternative Concentrations
  - o Ravi distributed table to committee entitled “General Education Advisory Committee Report to the Riverside Division”. Proposed General Education Concentration on Technology, Culture and Globalization.
    - Several courses are cross listed with BCOE courses
    - Per Ravi – the proposal was previously approved and sent to senate. Table showed Senate’s recommended changes:
      - Suggested four (4) additional choices in upper division levels – Ravi provided handout with summary of English 146E, English 130, Dance 162 and Sociology 181
        - o English 146E – committee approves
        - o English 130 (133 per catalog) – Committee does not
        - o Dance 162 – Committee does not concur
        - o Sociology 181 – looks fine from the title but not enough detail in description for committee to assess.
      - Ravi to check pre-requisites on the four options
      - Ravi to send forward the committee recommendations to G. Haggerty who will then present to Academic Senate
      - In summary, Ravi motioned to recommend Eng 146E and Sociology 181 but reject Dance 162 and English 130. Cengiz seconded. Unanimous approval.
- b. Writing Across the Curriculum
  - o Per Ravi ENGR180 is in process. Financial aspects are being negotiated between Ravi and Writing program.
- c. BCOE Breadth Concentration
  - o Removed from agenda – voting already occurred previously
- d. CEP review scheduling with ABET – Issue in progress.
- e. Impacted Classes
  - o Per Reza, BCOE students are not being treated fairly with respect to BIO/Math service courses – courses are filled and they are requirements for our students but not enough room for them

New Items for next meeting

- Per Jay – Post Employment Benefits need comments by next meeting

**5. Adjournment – 4:05 p.m.**