



**Executive Committee Minutes**

**March 4, 2011 – 11:35 a.m.**

**EBU II - 443**

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**Present:**

Jay Farrell, Chair  
Reza Abbaschian  
Mark Matsumoto  
Ashok Mulchandani  
Cengiz Ozkan  
Christian Shelton  
Chinya Ravishankar

**Also Present:**

Rod Smith  
Eilene Montoya  
Pamela Jreij

**Absent:**

Valentine Vullev  
Albert Wang  
Gianfranco Ciardo, Vice Chair

**1. Call to Order – 11:35 a.m.**

**2. Approvals**

- A. The minutes from January 21, 2011 meeting were unanimously approved.

**3. Announcements**

- A. Dean
  - i. Faculty search going well and offers will be sent out in the next few weeks
  - ii. Budget cuts are still pending but will be discussed in the next few weeks
- B. Associate Deans
  - i. Ravishankar – Scholarship event to be held March 5 from 8:30 – 5 for incoming freshman.
  - ii. Ravi indicated that undergraduate admissions are ongoing. Offers have been extended to BCOE applicants with AIS scores greater than 1,000. BCOE applicants with AIS scores less than 900 have been rejected and applicants with scores between 900 and 1,000 will be waitlisted. If the number of acceptances from the group with AIS scores over 1,000 is less than BCOE's target of 600, offers will be made to the waitlisted students. However, these waitlisted students will be admitted as Pre-Engineering students. Pre-Engineering students that successfully complete their first year will be admitted to a BCOE program. Ravi stated that BCOE last used this Pre-Engineering designation in 2004.
- C. Chair
  - i. Will cover information as each agenda item comes up.

**4. New/Continued Business**

**a. Changes to Courses**

- i. CEE 125 – to be returned to department so that pre-requisites listed can be discussed and adjusted accordingly.
- ii. CHE 105 – approved
- iii. CHE110B – approved
- iv. CHE120 – approved

- v. CHE122 – approved
- vi. CHE130 – approved
- vii. CHE160C – Return to department to allow concurrent enrollment because they are offered in the same quarter.
- viii. CHE175A - approved
- ix. CSE006 - approved
- x. ENVE130 - approved
- xi. ENVE133 - approved
- xii. ENVE135 - approved
- xiii. ENVE142 - approved
- xiv. ENVE146 - approved

**D. CEP review scheduling with ABET (Ravishankar)**

- 1. Still pending - Chairs have been notified that BCOE's ABET self-study is due in July 2012.

**5. Adjournment – 12:35 p.m.**