

Executive committee Minutes  
May 27, 2011 – Noon  
EBU II 443

Present:

Jay Farrell  
Reza Abbaschian  
Mark Matsumoto  
Chinya Ravishankar  
Valentine Vullev  
Ashok Mulchandani  
Cengiz Ozkan  
Christian Shelton

Also Present:

Pamela Jreij  
Becki Jo Ray

Absent:

Albert Wang  
Rod Smith  
Gianfranco Ciardo

1. Call to order – 12:05 p.m.
2. Approvals
  - A. The minutes from April 22, 2011 meeting were unanimously approved.
3. Announcements
  - A. Dean
    - i. Security concern w/recent incident in College. Safety precautions have been taken, and investigation is ongoing.
  - B. Associate Deans
    - i. Ravishankar
      1. Enrollment #'s, SIR counts on target.
      2. All programs have met their targets with the exception of CEE.
      3. Changes are being made to breadth courses in honors program.
    - ii. Matsumoto
      1. PhD SIR's down 40%
      2. Masters programs falling short
      3. GRE scores last year at 210, this year at 260
      4. Grad division money for grads can be used on other students
      5. Dept.'s receive \$5,000 per self-supporting international student
      6. Masters students can stay for their PhD's
      7. We graduate more students than we bring in overall
4. New/Continued Business
  - A. CEP Review scheduling with ABET (status update) – (Chinya Ravishankar)  
Jose Wudka sent Ravi a table to review, with minimal amount of additional info needed.  
Ravi will meet with Jose to finalize.
  - B. Changes to Courses
    - i. BIEN 166 – Approved 6-1. New course, contains an elective. Ok to cross-list.
    - ii. BIEN 197 – Sent back. Request change from S/NC to letter grade may not be solution. Problem may be lack of understanding and oversight by student. A letter grade must have stated criteria (i.e. known agreement between student and professor). The lack of FTE is not a good motivation for a letter grade. In progress statement listed on form is unclear.
    - iii. CS 161 – Approved.

- iv. CS 161L – Approved.
- v. CS 172 – Approved. New faculty member coming onboard, will allow subject to be taught.
- vi. HNPG 015 – Approved. Honors course approved to be added to catalog but not a requirement for ENGR students. Concern with this course adding new requirements and increasing unit counts. May also preclude ENGR students from honors students.
- vii. ME 004 – Approved.
- viii. MSE 197 – Sent back. Concerns with letter grade vs. S/NC. Course should be approved by Undergrad Advisor if technical/non-technical elective.

C. Program Changes

- i. CEN – removal of CS 160 – Approved.
- ii. CS – tech elective CS 172 – Approved
- iii. CEN – tech elective CS 172 – Approved

D. New Items

- i. Breadth Courses Revisited (Chinya Ravishankar)  
Time to review courses, some are not being offered due to budget changes.  
Request to create a committee to review matter. Shelton volunteered to be Chair and Department Chairs will be asked to suggest additional representatives.