

**MINUTES**  
**EXECUTIVE COMMITTEE**  
**Bourns College of Engineering**  
**November 27, 2006 10:00 A.M.**  
**A171 Bourns Hall**

**Attending:** Teodor Przymusinski, Chair  
David Cocker  
Stefano Lonardi  
Christopher Salam  
Ertem Tuncel  
Charles Wyman

Dean Reza Abbaschian, *ex officio*  
Associate Dean Mark Matsumoto, *ex officio*  
Associate Dean Chinya Ravishankar, *ex officio*  
Rod Smith

**Absent:** Yingbo Hua  
Tom Stahovich

**Approval of the Minutes**

The minutes for the meeting of November 6, 2006 were approved by acclamation.

**Announcements**

**A. Dean**

--The workload policy ad hoc committee needs clarification of the committee charge. Will they be writing for departments, or will they be looking at the departments for consistency? Discussion was raised, and it was decided that Teodor would clarify this by updating the charge.

**B. Associate Deans**

**Mark Matsumoto**

No announcements

**Chinya Ravishankar**

--Asked to add double major issue and research proposal update to this meeting's agenda.

**C. Chair**

No announcements

**Action Items**

**1. Overview and Discussion of Potential Changes to EC Bylaws**

The Committee reviewed the current EC bylaws. The current bylaws have not been updated for quite some time. It was suggested the following changes be made in order to bring the bylaws up-to-date:

--Chair of Faculty to serve three year term instead of two.

--Vice Chair and Secretary/Parliamentarian to serve until end of term.

--Change membership to one representative from each department as opposed to program. This would eliminate a representative from Chemical and from Environmental Engineering. The membership would change to include one member from the Chemical and Environmental Engineering department. (Teodor will check with the Secretary/Parliamentarian of the

Academic Senate to ensure membership from the departments as opposed to programs is feasible.

--Throughout bylaws, change any reference of "programs" to read as "departments."

--Add a quorum requiring 50% of eligible members including the Chair that would apply to the Executive Committee only.

--Merge the standing committee for scholarship and honors with the standing undergraduate education committee.

--Abolish the standing library committee.

--Add a standing committee on academic integrity.

These suggestions were approved by the Executive Committee and will be presented at the next meeting in the form of a proposal.

## **2. Proposed Change in Regulations R.2.1.2, R2.1.3, R2.1.4**

The proposed changes to Regulations R.2.1.2, R2.1.3, and R2.1.4 recommended by the Committee on Preparatory Education were approved by the Executive Committee and forwarded the Advisory Committee for Review.

## **3. Research Allotment Proposal**

Informational item that the Executive Committee members should review and share with their colleagues. The Committee on Research has created this proposal in order to significantly expand research funding. Currently, as the campus continues to grow with faculty members, research funding has been decreasing. The amount of funding UC Riverside receives is three times less than UC Berkeley, and two times less than UC Davis. The Committee on Research would like to increase the Senate's research allocation from \$742,000.00 to \$1,287,000.00. The Executive Committee recognized the current research allocation is extremely low, and the Committee on Research has presented some great ideas, but it was questioned how the allocation would be funded. Would it come from overhead? If it is taken from overhead, the University would be paying for it.

## **4. Courses**

--The proposed changes to ME 010, Statistics, was approved by the Executive Committee and forwarded to Committee on Courses for review.

--The proposed course EE 197, Research for Undergraduates, was forwarded to the undergraduate education committee in order to devise a course like this for all departments with specific criteria of what the student enrolled in these courses is expected to do.

## **5. Proposed Executive Meeting Schedule for the Winter 2007 Quarter**

It was determined that the meeting schedule proposed for the Winter 2007 will not work. An updated schedule will be created and circulated to the Executive Committee members for their review.

## **6. Update on Research Scholar Program**

The Undergraduate education committee has not been able to meet on this issue yet, but it has been determined that the College is in favor of a research scholar program. The details of the program will be worked out later.

## **7. Update on Double Major Issue**

Ravi has been in contact with Gretchen Bolar, Vice Chancellor of Academic Planning and Budget, in order to resolve the current funding issue regarding units exceeded 120% over the major requirements. Gretchen Bolar mentioned current practice is that the University "eats" the costs of units exceeded 120% over major requirements. The origin of this rule comes from UCOP. Gretchen Bolar contacted UCOP to see if it is possible to obtain funding to increase the 120% unit major requirement. Gretchen Bolar informed Ravi that it is possible to increase the funding for these individuals. This would require new policy that would need to be approved by all colleges. Ravi charted new unit caps for multiple majors in BCOE based on discussion between the College, UCR, and UCOP. Ravi asked the Committee if it would be alright to relax the rules, and let students apply for multiple majors left to his discretion. The Executive Committee felt it would be best to not implement the increase at this time. The committee suggested that the undergraduate education committee decide what a reasonable unit cap would be for each BCOE major, staying mindful of the ultimate goal which is to benefit everyone by increasing student knowledge and marketability, without spending the money for the unit increases recklessly.

The meeting was adjourned at 11:50 a.m.

