

MINUTES
EXECUTIVE COMMITTEE
Bourns College of Engineering
May 1, 2007 11:30 A.M.
A171 Bourns Hall

Attending: Teodor Przymusinski, Chair
Stefano Lonardi
Christopher Salam
Tom Stahovich
Ertem Tuncel

Dean Reza Abbaschian, *ex officio*
Associate Dean Chinya Ravishankar, *ex officio*

Guests: Jerry Schultz (Bioengineering Department), Alexander Balandin (Electrical Engineering Department)

Absent: David Cocker
Yingbo Hua
Charles Wyman
Associate Dean Mark Matsumoto, *ex officio*
Rod Smith

Approval of the Minutes

The minutes for the meeting of April 3, 2007 were approved by acclamation.

Announcements

A. Dean

Reza Abbaschian

--TechHorizons is May 15-16. Faculty and graduate students have been invited to the conference. It is important to make sure the faculty and graduate students are in attendance.

--The Council of Advisors will meet on May 17th.

--Currently the College is negotiating with ten faculty candidates. Three candidates have accepted offers (one in Bioengineering, one in Computer Science and Engineering, and one in Electrical Engineering). The other seven candidates are at various negotiation stages.

B. Associate Deans

Chinya Ravishankar

--Would like to add admit numbers to the agenda

--BCOE is currently working with Concordia University on creating a joint degree program for transfer students. The student would complete a three year requirement at Concordia then will transfer to UCR for a remaining two years. Concordia will award a second degree from their institution upon completion. An MOU has been drafted. If an agreement is made, this program can be implemented as early as next Fall. By putting this type of program in place, this could help in increase transfer numbers.

C. Chair

Teodor Przymusinski

--It has been announced that Chancellor Cordova has been offered the position of President at Perdue University.

Action Items

1. Courses

--The following courses were approved by the Executive Committee and forwarded to the Committee on Courses for review:

EE 138

CEE 197

EE 156 was tabled until the instructor teaching the course can attend the Executive Committee meeting to clarify and address questions.

CS 030 was returned to the department for more information. The Executive Committee has asked that the distinctions between this course, and ME 001C and ME 018 be addressed.

2. Proposed Change to Electrical Engineering Major

--During the recent ABET visit, concern was expressed that there was a lack of probability and statistics appropriate to EE by using STAT 155 or 161 to meet the requirement. It was suggested the best way to address this "program weakness" was to introduce a new course highlighting EE applications taught by EE faculty. The EE department created EE 114, which has been approved and is now proposed to be added as a program requirement in place of STAT 155 or 161.

The Executive Committee unanimously approved the proposed changes. The proposal will be forwarded to the Committee on Educational Policy for review.

3. Admit Numbers

--The SIRs are in, and the Engineering admit numbers are down from last year. There are approximately 1,000 referral students in the pool. The Executive Committee feels the campus has done a poor job in the past of reaching out to the students in the referral pool. The Executive Committee feels the College should work independently from the campus in order to make a stronger effort to solicit from the referral pool. Some suggestions were to start a phone campaign, or send email with College contact information. It was also suggested that the College host an event for the students independently from the campus. It was recommended that the college should survey current students to obtain their opinion of the recruitment process they experienced, and what sort of things should be done that would prove effective for future students.

The meeting was adjourned at 12:30 p.m.