

MINUTES
EXECUTIVE COMMITTEE
Bourns College of Engineering
June 5, 2007 11:30 A.M.
A171 Bourns Hall

Attending: Teodor Przymusinski, Chair
David Cocker
Yingbo Hua
Stefano Lonardi
Tom Stahovich
Ertem Tuncel
Charles Wyman

Dean Reza Abbaschian, *ex officio*
Associate Dean Chinya Ravishankar, *ex officio*

Guests: Gerardo Beni, Electrical Engineering Department
Paulo Chagas, Music Department

Absent: Christopher Salam
Associate Dean Mark Matsumoto, *ex officio*
Rod Smith

Approval of the Minutes

The minutes for the meeting of May 1, 2007 were approved by acclamation.

Announcements

A. Dean

Reza Abbaschian
--No announcements

B. Associate Deans

Chinya Ravishankar
--Fall enrollments are lower this year than last year. The numbers are down 10% in terms of accepts. UCLA has admitted 25% more this year.

C. Chair

Teodor Przymusinski
--It was on the agenda for Tom Cogswell, Chair of the Academic Senate to attend the meeting to discuss important issues the Executive Committee had asked him to address. Tom was unable to attend the meeting. Tom Cogswell will be contacted to see if a special meeting can be scheduled prior to June 19th in order to discuss the importance of the following issues:
--BCOE representation on Academic Senate Committees
--Convergence Committee
--Course proposal procedures and timelines

Action Items

1. Undergraduate Research Scholar Proposal

- As previously discussed at past Executive Committee meetings, the campus has proposed a research scholar program that would recognize/award an undergraduate student who completes all the requirements with distinction of "Undergraduate Research Scholar" which would appear in the awards section if the official transcript.

The CNAS Executive Committee has responded to the proposal by providing suggested changes to the “Basic Requirements” section in the original document. The stringent changes presented by the CNAS Executive Committee seem reasonable to the BCOE Executive Committee, however, they would like clarification regarding the suggestion to the requirement “Complete 3 quarters and 10 units (or equivalent) of substantial research or original performance or creative work with a faculty member.” What does equivalent mean? Can equivalent be removed? The Chair of the CNAS Executive Committee will be contacted for clarification.

2. Memorandum of Understanding for a Coordinated B.S./B.A. Degree Program Between Concordia University and UCR

As mentioned at a previous Executive Committee meeting, Concordia University is interested in creating a coordinated degree program with BCOE for transfer students. Concordia University sent Ravi a draft memorandum of understanding. One change Ravi made to the proposal was that instead of calling it a “joint B.S./B.A Degree Program Between Concordia University and UCR” it be called “coordinated B.S./B.A. Degree Program Between Concordia University and UCR.” The Executive Committee endorses the program and language used in the draft. Once the MOU is in a final version, it will be presented to the Executive Committee.

3. Courses

The following courses were approved and forwarded to the Committee on Courses for review:

CS 120A
CS 120B
EE 120A
EE 120B
EE 197

Gerardo Beni and Paulo Chagas attended the meeting to answer questions and provide clarification for the Executive Committee members regarding EE 156. This course is cross-listed with MUS 156. The Executive Committee is concerned that since this is an upper-division course, and there is not a prerequisite course, it might not be as technical as other upper-division Electrical Engineering courses and is worried that music students that enroll in the course might struggle. The Executive Committee feels that the value of this course is high, but suggests that Gerardo and Paulo possibly reconstruct the course so that it is introduced as a lower-division or project course that could be used as prerequisite course for an upper-division course to be proposed in the future. Paulo and Gerardo will reconstruct the course over the summer, and will present a revised course for the Executive Committee’s review in the fall.

The meeting was adjourned at 1:15 p.m.