

## **Chairs' & Center Directors' Meeting Minutes**

Date: April 24, 2017  
Location: WCH – Room 443  
Attendees:

Guillermo Aguilar  
Alex Balandin  
Matt Barth  
Mitch Boretz  
Marek Chrobak  
Ilya Dumer  
Jay Farrell  
Ashok Mulchandani  
Nosang Myung  
Walid Najjar  
Marko Princevac  
Ravi  
Kambiz Vafai  
Sharon Walker  
Jun Wang  
Charlie Wyman

Absent:

Reza Abbaschian  
Bir Bhanu  
Xiaoping Hu  
Tom Stahovich  
Vassilis Tsotras  
Albert Wang

### **1. Welcome – Sharon**

Sharon welcomed Charlie Wyman and Ilya Dumer to the meeting. Effective 7/1/17, Charlie and Ilya will be the new chairs of CEE and ECE respectively. Sharon thanked Nosang and Jay for their service as Chairs. No items were added to the agenda.

### **2. Session with Christian Shelton, Chair, Committee on Planning and Budget**

The following items were discussed during Christian Shelton's session:

- UCR's new budget model is here to stay but will likely be modified
- Christian is a member of the campus' Budget Committee and SLA Governance Committee. The Budget Committee reviews budgets for Revenue Generators. The SLA Governance Committee reviews/approves budget proposals from Service Providers.
- Academic deans and CFAOs consist of about half of the membership of the SLA Governance Committee.
- Not all Service Providers are providing free "core" services in a timely manner under the new budget model. There have been leadership changes in these providers so it will likely take time to see improvements.

- Christian believes that the Provost has few financial resources this year since most of the funding has been allocated to Orgs.
- MRB1 debt service will be supported by the campus' 50% share of IDC. As such, there is little of this campus IDC left for other projects.
- There are approximately 80 cluster hire lines remaining to be hired. The campus has reserved funding to support these hires and projected Start-Ups. There may not be enough Start-Up funding reserved due to projected areas of cluster hires.
- Academic Orgs receive 67% of grad student tuition but 0% of PhD tuition. However, PhD tuition is used to support grad student fellowship funding from the Grad Division.
- Christian believes that the percentage of grad student tuition returned to academic orgs may be changed in the future.
- It was noted that there was an agreement with the previous Grad Division Dean and Provost to return a portion of grad application fees to BCOE departments in recognition of the cost to process and review these applications. The Interim Grad Dean is open to discussing this option but he will be replaced in July 2017.
- It was noted that SoBA subsidizes all the other academic orgs since the cost to instruct business students is relatively low.

### **3. Approval of Minutes from April 12, 2017 Meeting - Pat**

The revised minutes of the April 12<sup>th</sup> meeting were unanimously approved.

### **4. Graduate Education – Ravi**

Ravi distributed a comparison of MS and PhD SIRs to date by BCOE program. He noted that PhD SIRs are nearly complete but he is not sure why MS SIRs are lower this year. He will update these figures at the next Chairs/Directors meeting.

Ravi has found out that departments need to “mark” each revenue sharing MS student in order for the department to receive its share of this revenue. It’s unclear why this is needed but these students may be under-reported for last year. MS students identified as revenue sharing students are eligible for Grad Division fellowship funding if they decide to pursue a PhD.

### **5. Undergraduate Education – Marko**

Marko reported that freshmen (resident) admissions are on target for this year. The SIR deadline is 5/1/17. UC’s new goal is to have a freshmen/transfer ratio of 2:1. The current ratio is about 4:1.

This year’s BCOE Undergrad Commencement is scheduled for Monday, June 19<sup>th</sup> at 6pm. Mary Nichols, Chair of the California Air Resources Board will be BCOE’s undergrad

Commencement Speaker. The Chancellor needs to approve all Commencement speakers and most recent UCR Commencement ceremonies haven’t had speakers.

BCOE’s Student Affairs staff will be moving to the Student Services Building sometime this Spring.

### **6. Senate Updates – Tom**

Tom was not available for this meeting.

## **7. Dean's Updates – Sharon**

Sharon noted her recent email announcement that BCOE's new Associate Director of Corporate and Strategic Partnerships has been hired. Michael Allen starts today and will be located in WCH 445. He reports through RED but supports BCOE (90%) and Physical Sciences (10%).

## **8. Department Updates**

ME: Guillermo stated that an offer to a PDEF candidate should be finalized this week.

MSOL: Kambiz reported that there will be 32 MSOL graduates this year and that the total number of MSOL students should be about 100 in Fall 2017. MSOL students can attend UCR's Graduate Student Commencement ceremony. One MSOL student died last year before graduating. Kambiz will investigate if a posthumous degree can be awarded. In response to MSOL student requests, Kambiz is seeing if MSOL Specialization areas can be added to diplomas.

CE-CERT: Matt reminded participants of the May 12<sup>th</sup> conference at CE-CERT honoring Leon Billings, the author of the Clean Air Act. Also, CE-CERT's Board of Advisors Meeting is scheduled for May 18<sup>th</sup>.

CEE: Nosang reported that a PDEF candidate and faculty senior hire candidates are visiting soon.

CSE: Marek reported that a faculty hire candidate has accepted the department's offer. Also, it's unclear if either of two new cluster hires will be coming to CSE.

CNSE: Alex noted that UCR was very visible at the recent MRS Meeting.

ECE: Jay stated that the department's Board of Advisors meeting is scheduled for May 2<sup>nd</sup>. Also, there are two spousal hires under consideration.

## **9. New Items**

Commencement Ceremonies: In addition to information already provided about Commencements, Pat noted that BCOE faculty are needed at both the June 17<sup>th</sup> Graduate Division Commencement and the June 19<sup>th</sup> BCOE Undergrad Commencement. Also, faculty regalia can now be ordered. Questions about regalia can be directed to Amy Kim ([amy.kim@ucr.edu](mailto:amy.kim@ucr.edu)). Lastly, a VIP dinner in honor of BCOE's Commencement Speaker will be held on the evening of June 19<sup>th</sup> by invitation.

# Chairs' & Center Directors' Meeting

April 24, 2017

## Agenda

Winston Chung Hall – Room 443

1. **Welcome** **Sharon**
2. **Session with Christian Shelton, Chair, Committee on Planning and Budget**  
*The Committee on Planning and Budget confers and advises the Chancellor, the Executive Vice Chancellor and Provost, and campus administrative units on matters of planning, budget and resource allocations on both short and long-term bases. The Committee also initiates studies in planning and budget matters and, if necessary to accomplish such studies, authorizes establishment of ad hoc committees to carry out investigations and make reports.*
3. **Approval of Minutes from April 12, 2017 Meeting** **Pat**
4. **Graduate Education** **Ravi**
5. **Undergraduate Education** **Marko**
6. **Senate Updates** **Tom**
7. **Dean's Updates** **Sharon**
8. **Department Updates** **Chairs/Directors**
9. **New Items**  
**Commencement Ceremonies** **Pat**
  - Graduate Division – Saturday, June 17 – 6pm
  - BCOE – Monday, June 19 – 6pm
    - Faculty attendance
    - Regalia Ordering
    - Staffing

**NOTE: Next meeting date is Monday, May 8, 2017**

### Future Meeting Dates - 2017

May 8 (M), 22 (M)

June 5 (M), 16 (F)

Major	MS		PHD	
	F'16	F'17	F'16	F'17
Bioengineering	1	5	6	4
Chemical and Environmental Engineering	9	3	14	22
Computer Engineering	6	1		
Computer Science	15		31	40
Electrical Engineering	4	1	16	24
Engineering - M.S. in Engineering (Online)	2			
Materials Science & Engineering	3	1	16	10
Mechanical Engineering	5		8	14
<b>Total</b>	<b>45</b>	<b>11</b>	<b>91</b>	<b>114</b>