The agenda for the meeting is shown in Appendix 1.

1. Welcome and call for agenda items - Reza
   Mitch added the topic of NSF PREM program to the agenda.

2. Approval of Minutes - Pat
   The minutes of the June 17th Chairs/Directors meeting were unanimously approved.

3. Research Initiative - Pat
   Reza reported that BCOE received $400K from the Chancellor’s Office for Strategic Initiatives. CNAS and CHASS each received $600K in similar funding and OR received $150K. Reza requested proposals from BCOE faculty on projects that would lead to enhanced BCOE capabilities and/or progress towards larger proposal efforts. These proposals were due last Friday, July 22nd. BCOE received 21 proposals requesting a
total of about $2M. Reza asked for input from the Chairs/Directors on what should be considered when these proposals are reviewed. Responses included:

- Priority should be given to:
  - efforts that build on existing BCOE strengths
  - new research areas
  - potential for large projects like centers
  - ability to leverage other funds
  - missing piece(s) for large proposal efforts (i.e., ERC, STC)
  - projects that are unable to obtain funds from other sources for initial efforts

Reviews of these proposals will start this week. Reza expects to make funding decisions within the next two weeks.

4. CNAS – CFAAM Charges - Pat
Reza commented that CNAS asked BCOE at the end of last fiscal year to partially reimburse the CNAS Dean’s Office for its subsidy of CNAS recharge operations (i.e., CFAAM, CNAS Machine Shop, etc) that are heavily used by BCOE researchers. BCOE declined to fund this request. Pat distributed an email from CNAS announcing that non-CNAs users of its CFAAM operation will be charged a non-subsidized rate which is double the current rate. This new rate is expected to be effective on 10/1/11. Pat distributed a list of BCOE users of CFAAM over the last two fiscal years. BCOE’s use of CFAAM over this period was about $100K/yr. As such, under the proposed new rate structure, the cost to BCOE users would double to $200K/yr. The Chairs/Directors voiced concern over this new rate to BCOE users. It was noted that CNAS’s SEM is old and out of date and that other local UC campuses charge around $40/hr for newer, more automated equipment. Also, the Chairs/Directors felt that the MS&E Building’s new SEM should not be added to CFAAM since it’s now not clear that CNAS will be able to operate this equipment in a cost-effective manner. It was noted that for the additional $100K/yr that CNAS wants from BCOE users, BCOE could finance the purchase of its own SEM. However, this would not be consistent with a cost-effective, centralized UCR scientific equipment operation. Mark will confirm the SEM rates at other local UC campuses and will respond to CNAS. Pat will send an electronic copy of the list of BCOE users of CFAAM to the Chairs.

5. Undergraduate Education – Ravi
Ravi reported that freshmen orientation is on-going at UCR. About 390 of BCOE’s incoming class of 590 freshmen have gone through orientation to date. Transfer students receive individualized orientation via appointments. It was noted that UCR hit its original enrollment target but the campus was hoping for more students since UCOP decided to provide additional funds to campuses for over-enrollment this year. Lastly, it was noted that UCR admitted more out-of-state students this year.

6. EBUII Renaming – November 9, 2011 - Linda
Linda stated that the EBUII renaming ceremony (to Winston Chung Hall) is now scheduled on November 9th from 3:30-5:30pm. Linda is working on an invitation list for this event. She asked that BCOE faculty encourage their Chinese students and post-docs to attend. She is expecting about 150 attendees. The reception will be held on the 2nd floor patio of WCH. The UCR Events Office will administer this event. On a related subject, Reza mentioned that the six proposals that Winston Chung is interested in funding are being finalized along with the proposal to establish the Winston Chung Prize.

7. Other Matters
Mitch stated that the NSF PREM program is tied to MSREC awards and is directed at minority institutions. Since UCR is classified as a Hispanic Serving Institution (HSI), it is eligible for a PREM. The Director of
Ohio State University’s (OSU’s) MRSEC visited UCR last spring and is interested in partnering with UCR on a PREM. Unfortunately, this OSU MSREC Director is leaving OSU soon. A possible OSU/UCR area for a PREM award could be Spintronics. The RFP for this program is coming out on Friday (7/29/11). The due date for proposals is mid-October. PREM awards are between $300K – 700K/yr for five years.

In response to a question, Reza reported that it’s unclear when the new MS&E Building will be available for full occupancy. The campus is still negotiating with the contractor on needed repairs to the roof on the lab wing of the building.

Lastly, Reza asked Chairs to send him departmental faculty recruitment areas within the next two weeks. He wants to have these areas finalized in advance of faculty recruitment opportunities that may be made available by the EVCP.

The remainder of the meeting was a closed session on budget strategies for Department Chairs, Center Directors and Associate and Assistant Deans only.
Chairs’ & Center Directors’ Meeting
July 25, 2011

Agenda
Engineering Building Unit II – Room 443

1. Welcome - Request for Agenda Items from the Floor  Reza
2. Approval of Minutes from June 17, 2011 Meeting  Pat
3. Research Initiative  Pat
4. CNAS – CFAAM Charges  Pat
5. Undergraduate Education  Ravi
6. EBUII Renaming – November 9, 2011  Linda
7. Other Matters

*********************************************************************************

Closed Session
8. Budget Cuts  Pat

The next scheduled meeting will be

Monday – August 15, 2011

Please note: Meetings will be held in EBU II – Room 443
Please note: all meetings will take place on Mondays (Friday meetings are in RED) and will be held in EBU II 443 from Noon to 2 p.m.

2011
August 15
September 26
October 10
October 24
November 7
November 21
December 5
December 19

2012
January 9
January 23
February 6
February 24
March 5
March 19
April 2
April 16
April 30
May 14
May 25
June 11
June 25
July 9
July 23
Dear Reza,

In order to fairly support our sales and service units while ensuring that each College subsidize its own faculty equitably, we plan to change the method in which billing is accomplished for CFAMM. Note that this new methodology will also be applied to the x-ray photoelectron spectrometer (XPS) that is about to be installed in the MS&E building. In the long run, we hope to extend this to all of our sales and service units, but we are starting with CFAMM and XPS as these serve a wide customer base and therefore make a good testing ground.

For each service offered by CFAMM, there will be a single recharge rate that is based on the total cost of operation. When a PI uses a CNAS activity code, part of the bill will go their grant while part of it will be charged directly to CNAS. This will keep the hourly charge for CNAS faculty at the level they are currently paying, while still providing the facility with the subsidy needed for operations.

We will regularly review the financials for the facility and make adjustments as needed based on the actual usage. To begin with, we are using past year’s data to determine the rates for the instruments currently in CFAMM, while we are making assumptions about usage for XPS.

Below is a table showing the planned rates for CFAMM. Note that we do not yet have final approval from Central Campus for these rates, but these are our estimates of what they will be.

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For the Kratos XPS system, the rate will be $111/hour, with $52/hour of that being charged to CNAS faculty.

BCOE is welcome to also subsidize its users in the same manner. Should you choose to do so, please let us know.

Jory

Jory A. Yarmoff
Divisional Dean, College of Natural and Agricultural Sciences
Professor of Physics
University of California
Riverside, CA 92521 USA

CNAS office: (951) 827-5101, FAX: (951) 827-4190
Physics office: (951) 827-5336, FAX: (951) 827-4529
e-mail: yarmoff@ucr.edu, web site: http://physics.ucr.edu
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